

# GACTC JOC Summary

August 28, 2023

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## **EDUCATION**

Drug Testing: Permission granted to serve as a collection site and perform our own collections through our First Aid Office for drug testing for cooperative education students through Quest Diagnostics.

## **PERSONNEL**

Resignation:

Retroactively Accepted/Accepted:

1. Vicki Davis, PT Practical Nursing Instructor, effective August 17, 2023
2. Samantha McCall, Instructional Assistant - Dental, effective August 12, 2023.
3. Hope Thompson, Instructional Assistant - Health Occupations, effective August 14, 2023.
4. Christopher Avvampato, Assistant Principal, effective date to be determined.

Employment: Approved:

- a. Vehicle Inspections: Daniel Pielmeier and Scott Dalby
- b. Teacher Substitutes: Approved teacher substitutes for the 2023-24 school year at the current daily substitute rate.
- c. Teacher Substitute: Austin Miller
- d. FCI Loretto: Scott Fockler
- e. Student Banquet Workers: Permission granted to hire student banquet workers for the 2023-24 school year.
- f. Orientation, Induction, and Prep Time for Secondary Faculty Starting after 1/1/2023: Retroactive permission granted to grant secondary faculty starting after 1/1/2023 the five days immediately prior to the start of the school year for orientation, induction, and prep.
- g. Phlebotomy Instructor 2023: Permission granted to grant additional hours to Jamie Zurenko for instruction of a second session of phlebotomy for fall 2023, above her normal hours.
- h. Computer & Networking Technology Long-Term Substitute: Gavin Bice
- i. Health Occupations Long-Term Substitute: name Scott Weaver
- j. Student Health and Wellness Professional for Special Populations: Retroactive permission granted to amend Nisa Makowiecki's title to Student Health and Wellness Professional for Special Populations and align duties within the COVID-19 Public Health Workforce Supplemental Funding Grant guidelines for the 2023-2024 school year.
- k. Office Assistant: Permission granted to advertise, interview, and hire an Office Assistant replacement.

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l. Co-Op Students: Colleen Erickson and Jade Lopez-Oakes

m. FYI (Prior Approval Received):

1. Instructional Assistant - Automotive: Roy
2. Culinary Arts Teacher: Jessica Baker
3. Digital Communications Teacher: Joshua Rupeka
4. Part-Time Security Greeter: William Eichenlaub
5. Health Occupations Teacher: Erin Zimmerman
6. Postsecondary Practical Nursing Instructor (Part-Time): Cynthia Bowman
7. Carpentry/Construction Teacher: Ben Grush
8. Revised Start Dates: As approved at the June 26, 2023 meeting, the effective start dates for secondary faculty for: Michael Sybert, James Settlemyer, Daniel Pielmier, Leeann Haynal, and Nisa Makowiecki have been revised to August 15, 2023 to reflect the Orientation, Induction, and Prep Time.
9. Assistant to the Business Manager: Christina Stacey

n. Assistant Principal: Chelsea Gibbons

Along with authorization granted to advertise, interview, and hire, a teacher to replace her in the current Special Education/Special Populations support position.

RN Supervisor Duties: Retroactive permission granted to pay a stipend to Rebecca Brisini to perform RN supervisor duties of the LPN clinical instructor for the June-July 2023 session of the postsecondary nurse aide program.

MOA's for Teaching Vacancy Support: Permission granted to approve MOA's for teaching vacancy support.

- a. Computer & Networking Technology: Permission granted to approve the MOA for the Computer & Networking Technology Teaching Vacancy support between the GACTC and GACTCEA upon approval of the GACTCEA and the Solicitor of mutually satisfactory terms for the 2023-2024 School year or until a teacher is named, whichever comes earlier.
- b. Health Occupations: Permission granted to approve the MOA for the Health Occupations Teaching Vacancy support between the GACTC and GACTCEA upon approval of the GACTCEA and the Solicitor of mutually satisfactory terms until the start of the named teacher.

Teacher Contracts: Approved teacher contracts for the 2023-24 school year.

Induction Mentors: Permission granted to enter into MOUs and name induction mentors as follows:

- a. Permission granted to enter into an MOU between the GACTC and GACTCEA for faculty members to serve as induction mentors in the 2023-2024 school year for new secondary professional faculty (those beginning 2022-2023 who will require mentors for two years) upon approval of the GACTCEA and the Solicitor of mutually satisfactory terms.

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- b. Pending execution of the above, permission granted to name the following faculty for the 2023-2024 school year under the terms of the MOUs.
  1. First Year
    - i. Edward Campbell mentor of Kevin Lear
    - ii. Pamela Kenawell mentor of Jessica Baker
    - iii. Apryl Sparr mentor of Joshua Rupeka
    - iv. Edward Campbell mentor of Michael Sybert
    - v. Joseph Mauk mentor of James Settlemyer
    - vi. Chelsea Gibbons mentor of LeeAnn Haynal
    - vii. Chelsea Gibbons mentor of Nisa Makowiecki
    - viii. Andrea Lascoli mentor of Erin Zimmerman
    - ix. Edward Campbell mentor of Ben Grush
    - x. Scott Dalby mentor of Daniel Pielmeier
  2. First Year (Partial)
    - i. Tim Harris mentor of John Petrilla
    - ii. Andrea Lascoli mentor of Alisha Clingerman
    - iii. Kylie Magargi mentor of Thomas Hardesty
  3. Second Year
    - i. Paula DeGennaro mentor of Morgan Ringler
    - ii. Denise Bumgarner mentor of Jessica Sorge
    - iii. Joseph Mauk mentor of James Doyle
    - iv. Kylie Magargi mentor of Kelly Mayville
    - v. Katrina Gentsch mentor of Holly Emerick

MOU for Work-Based Learning: Approved MOU between the GACTC, GACTCEA, and the Work-Based Learning Coordinator, regarding compensation for summer work upon approval of the GACTCEA of mutually satisfactory terms for the 2023-2024 school year.

MOUs For Supplemental Positions: Permission granted to enter into MOUs between the GACTC and GACTCEA upon approval of the GACTCEA of mutually satisfactory terms for the 2023-2024 school year:

- a. Consolidated Purchasing Duties
- b. SkillsUSA Advisor
- c. Assistant SkillsUSA Advisors
- d. National Technical Honor Society (NTHS) Co-Advisors
- e. eSports Co-Advisors

Supplemental Positions: Pending execution of the MOUs for Supplemental Positions, permission granted for the Executive Director to name the faculty for the 2023-2024 school year under the terms of the respective MOU.

Credit Reimbursement: E. Campbell, T. Harris, B. Hoover, A. Lascoli, A. Sparr

Salary Increment: Approved:

Jessica Sorge, Emergency Services Teacher, for earning Career & Technical Instructional I Certification.

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## **FINANCE**

Hiring Recruitment Services: Permission granted to enter into an agreement with DBD Staffing or other firm, if deemed applicable, for hiring recruitment services for the Postsecondary Electrical Instructor position and any other warranted positions.

Equipment Repair: Retroactive permission granted for the rebuild of two hot water pumps through V-Systems, Inc.

Room Rental Fees: Granted continued approval of the rate for classroom rentals with flexibility to adjust rate based on specifics of rental and entity type.

2022-2023 Budget Transfers: Permission granted to transfer \$310,000 to the Capital Projects fund to be used for the chiller replacement.

### 2023-2024 Fund Transfers:

- a. Permission granted to transfer \$5,000 from General Fund to the SkillsUSA Internal Fund to assist with co-curricular expenses of SkillsUSA.
- b. Permission granted to transfer net proceeds from the school store from 2022-2023 to the SkillsUSA Internal Fund.
- c. Permission granted to transfer non-operating capital payments from the General Fund to the Capital Projects Fund.

2023-2024 Budget Amendments: When permissible, permission granted to amend the budget to recognize revenues and expenditures for the following grants and retained funds:

1. Perkins Secondary Grant - \$297,242 (pending final approval)
2. Perkins Postsecondary Grant - \$176,626 (pending final approval)
3. COVID-19 Public Health Workforce Supplemental Funding Grant - remaining carryover
4. PCCD Mental Health and Safety Grants - remaining carryover
5. Furniture Retainage - \$115,000

Activity Fund Transfer: Permission granted to transfer balance of the Digital Printing Student Activity Fund to the eSports Student Activity Fund.

2022-2023 Budget Transfer: FYI: As previously approved, 2022-2023 ARP ESSER 2.5% Set-Aside expenditures will be transferred to the Capital Project Fund.

## **POLICY**

### Policy Update - First Reading:

- a. 201 - Admission of Students
- b. 212 - Reporting Student Progress
- c. 216.1 - Supplemental Discipline Records

### Policy Update - Final Reading:

- a. 249 - Bullying/Cyberbullying