

GACTC JOC Summary

June 26, 2023

EDUCATION

Tri-County WIB Classroom Training Agreement: Approved the 2023-24 Non-Financial Classroom Training Agreement with Tri-County Workforce Investment Board, effective July 1, 2023 to June 30, 2024.

Program Name Change: Permission granted to change the following program name as listed below. Name change has been approved by the program's OAC.

- a. Outdoor Power Equipment to Powersports and Equipment Technology

Health and Safety Plan: Approved Health and Safety plan.

Clinical Site Affiliation Agreements: Permission granted to execute agreements with local agencies to provide clinical experience for secondary and postsecondary students enrolled in health-related programs for the 2023-24 school term.

Career and Technical Education Platform: Permission granted to enter into a three-year agreement with Eduready360, LLC for their comprehensive career and technical education platform, CTE360. This will be grant-funded.

Donations

<u>Donor</u>	<u>Item</u>	<u>Program</u>
Com Pros	Radios, Charging Banks	EMS
Dr. Prijatelj	Weed Eater	OPE

PERSONNEL

Resignation:

Accepted:

1. Vicki Davis, Full-Time Practical Nursing Instructor, effective August 17, 2023. Note she will remain on as a Part-Time instructor.

Retroactively Accepted:

1. Stephen Gibbons, Part-Time Security Greeter, effective June 14, 2023.
2. Madison Shanholtz, Part-Time Practical Nursing Instructor, effective June 23, 2023. (Recission of acceptance)

Employment: Approved:

- a. Part-Time Continuing Education 2023-2024: Evening Instructors: Katrina Gentsch, John Williamson
- b. Adult Welding Program 2023-2024:
 1. Timothy Harris for coordination of the adult welding program.
 2. Timothy Harris, Tristen Conrad, and Derek Showalter to teach portion of the 675-hour welding course.

GACTC JOC Summary

June 26, 2023

3. Timothy Harris to teach Blueprint reading in support of the adult Welding program.
 4. Permission to advertise, interview, and hire an instructor to teach AutoCAD course for the adult welding program.
 5. Matthew Hall to teach the math course for the adult welding program.
- c. AWS Testing 2023-2024: Dave Madden, Timothy Harris
 - d. EFDA Certificate Program 2023-2024: Jamie Hershey, Jenna Wallace
 - e. Nurse Aide Program: Rebecca Brisini
 - f. PA Vehicle Safety Inspection: Travis Gilmore
 - g. Math Course for Adult HVAC Program: Matthew Hall
 - h. Orientation, Induction, and Prep Time for New Secondary Faculty: Permission granted to grant new secondary faculty the five days immediately prior to the start of the school year for orientation, induction, and prep for the 2023-2024 school year.
 - i. Practical Nursing Hourly Instructors: Mary Prorok*, Vicki Davis*, Stephanie Weaver*, and other part-time hourly instructors

*For full-time faculty, this is for hours above and beyond their full-time duties.
 - j. Hourly Maintenance/Custodian: Eugene Bougher
 - k. Principal Vacancy: Permission granted to pay Nicole Zernick, Assistant Director, beginning August 1, 2023 until a Principal is fully seated, for additional duties and responsibilities.
 - l. Employment: Permission granted for the authorization for administration to advertise, interview, hire, and ratify at the next JOC meeting any necessary positions for the 2023-24 fiscal year.
 - m. FYI (Prior Approval Received):
 1. Instructional Assistant - Building Trades: Aracyn Etie
 2. Instructional Assistant - Digital Technologies: Callie Dunmire
 3. Masonry Teacher: Michael Sybert
 4. Precision Machining Teacher: James Settlemyer

Tutors: Approved tutors in Practical Nursing and Continuing Education for the 2023-24 school year, as approved by Administration. This is funded through the Perkins Postsecondary Grant.

Extra Days: Approved five extra days for additional duties, effective for the 2023-24 year for the following professional staff: Kelly Mayville and Thomas Hardesty, Counselors.

Credit Reimbursement: D. Potter

FINANCE

Continuing Education Refunds: Granted permission to process refunds for enrollees whose classes do not run, in accordance with current policy, for the 2023-2024 school year.

GACTC JOC Summary

June 26, 2023

Emergency Management Suite Platform: Permission granted to enter into a three-year agreement with Navigate360.

Identity and Access Management Platform: Retroactive permission granted to enter into an agreement with ClassLink, Inc.

Student Services and Work-Based Learning Suite Furniture:

- a. Permission granted to retain funds from the current year.
- b. When finalized, proceed with the purchase of furniture for the Guidance and Work-Based Learning suites, under state contract pricing.

Lockers: Permission granted to purchase lockers through Clearfield Wholesale Paper Co, Inc, through state contract pricing.

Facilities Study: Permission granted to develop a Request for Proposal (RFP) for a comprehensive facilities study and distribute that RFP after solicitor review and approval.

Copier Addendum: Permission granted to add an additional copier onto the current Doceo lease for the Work-Based Learning Office, through state contract pricing.

Security Services: Permission granted to enter an agreement with the Altoona Area School District for security services as follow:

- a. Comprehensive police services for the GACTC campus including coordination, training, and support of all security personnel.
- b. An armed Police Officer, exclusively stationed at, dedicated to, and duties assigned by the GACTC, with wages and benefits billed on a cost reimbursement basis.

Computer Purchase: Permission granted to purchase 20 computers, primarily for faculty through state contract pricing.

Core Fiber Switch: Permission granted to enter into an agreement with Link Computer Corporation for a switch, 14 bases, 5 years of support and installation through state contract pricing.

Purchase of Floor Scrubber: Permission granted to purchase a Pacific S-28 orbital auto scrubber from Allegheny Supply, under state contract.

Universal Healthcare/PPACA: Permission granted to accept PPACA Compliance Plan for 2023-24.

Postsecondary Perkins Consortium: Retroactive permission granted to renew the Consortium Agreement with Greater Johnstown Career and Technology Center and Indiana County Technology Center for Postsecondary Perkins with the GACTC serving as fiscal agent.

Marketing and Outreach Services:

- a. Permission granted to enter into an agreement for marketing services with Innovative Tomato LLC for the 2023-2024 school year.
- b. Permission granted to enter into an agreement for nontraditional and special populations outreach services with Innovative Tomato LLC for the 2023-2024 school year, funded by the Perkins grant.

GACTC JOC Summary

June 26, 2023

Vehicle Purchase and Sales:

- a. Extended permission to use reserved funds for the purchase of a Ford Explorer and a second passenger vehicle, through state contract pricing, when available. (Reserve and purchase of vehicles was previously approved June 27, 2022.)
- b. Permission granted to sell 1994 Ford Cargo Van and 2008 Dodge Caravan.

Technology Support: Permission granted to enter into a one-year agreement with CJAWS Inc. for technology support, which includes 24 hours per week from July 1, 2023 through June 30, 2024. This will be mainly funded through grant funding and postsecondary education.

First Aid Assistant Services: Permission granted to enter into an agreement with Ignite Education Solutions, a division of the Learning Lamp, for an LPN to serve as First Aid Assistant for the 2023-2024 school year.

Trash and Recycling Services: Permission granted to enter into a three year agreement with Pro Disposal for trash and recycling services for two years.

2022-2023 Budget Amendments and Transfers: Amended the budget to perform budget transfers through the completion of the 2022-23 fiscal year and the audit of the 2022-23 budget.

Retainage Rollover to 2023-2024: Permission granted to continue rollover of the following retained funds:

- a. Retirement reserve for future PSERS pension expenses.
- b. Continuing Education reserve for future curriculum and equipment upgrades.
- c. Postsecondary Revenue Recovery Reserve.
- d. Remaining reserve for E-rate match and implementation.
- e. Remaining reserve for front office security enhancement.
- f. Remaining reserve for refurbishing and equipping of second section of Health Occupations program.
- g. Remaining reserve for vehicles.

Grant Funded Purchases: Permission granted to make purchases under state or other contract or advertise, accept bids, and award items, where applicable, for equipment and other purchases under the State Equipment, Perkins, ESSER, Covid-19 Public Health Workforce, and Safety/Security grants for the 2023-2024 school year.

Cabinet Refacing and Countertop Replacement: Permission granted to enter into an agreement with The Cabinet Cave for cabinet refacing and countertop replacement in the Practical Nursing and Computer Programming programs.

AV Project: Permission granted to enter into an agreement with Visual Sound for AV systems in the cafeteria and third floor conference room, through state contract pricing, to be predominantly funded through reallocated, previously reserved, E-Rate matching funds.

Chiller Replacement: Permission granted to enter into an agreement for chiller replacement with Siemens, under state contract pricing, and after solicitor review and approval contingent upon further information being distributed to the JOC after consultation with Mr. Long and other alternative viable options are explored prior to execution.

Security Services – Armed Greeters: Permission granted to enter an agreement with the Altoona Area School District for armed greeters, dedicated to and duties assigned by the GACTC, with wages and benefits billed on a cost reimbursement basis.

GACTC JOC Summary

June 26, 2023

POLICY

Policy Update - First Reading: Requested a first reading of the following Board Policy:

- a. 249 - Bullying/Cyberbullying