

GACTC JOC Summary

March 27, 2023

EDUCATION

Technical Assistance Program (TAP): Permission granted to continue participation with the PDE Technical Assistance Program (TAP) for the 2023-24 school year.

Trade Master Agreement (TAA): Permission granted to enter into an agreement with Trade Grant Services for the Trade Adjustment Assistant program for postsecondary students, effective July 1, 2023 through June 30, 2028.

One Stop Partner Agreement: Retroactively approved the MOU between the Southern Alleghenies Workforce Development Board and the One Stop Partners, effective March 1, 2023 through June 30, 2025.

Articulation Agreement: Retroactive permission granted to enter into an agreement with The Pennsylvania State University for dual credit.

Equipment Use Agreement: Permission granted to enter into an Equipment Use Agreement with Roundhouse Powersports, Inc. for educational use within the OPE Program and further authorizing the JOC Chair, Executive Director, and/or their designees to take any/all actions to effectuate same, contingent upon final review and approval of the Solicitor and the execution of the Agreement by both parties.

Precision Machining Program Support: Retroactive permission granted to enter into an agreement with the Indiana County Technology Center for instructional and programmatic support for the Precision Machining program, as needed, through the end of the 2022-2023 school year.

Out-of-State Conferences:

1. Retroactively approved out-of-state conference for Nicole Zernick, Assistant Director, to attend Middle States Accreditation Visit in Arecibo, Puerto Rico, from February 21st-24th, 2023.
2. Approved out-of-state conference for Apryl Sparr, Graphic Design Teacher, to attend CreativePro Week in Phoenix, Arizona, from June 4th-9th, 2023.

Out-of-State Field Trips:

- a. Granted retroactive approval for an out-of-state field trip for Dental Assistant teacher and students to Allegheny College of Maryland in Cumberland, MD on March 22, 2023.
- b. Approved an out-of-state field trip for Dental Assistant teacher and students to Allegheny College of Maryland in Cumberland, MD on March 29, 2023.

Program Approvals: Reaffirmed PDE approval of all currently state-approved programs for the 2022-23 school year.

GACTC JOC Summary

March 27, 2023

Postsecondary Full-Time Program Approvals & Tuition Rates for 2023-2024: Approved Administrations requests of the following full-time programs and tuition for next school term:

Diploma Program	Hours 2021-2022	Tuition 2021-2022	Hours 2022-2023	Tuition 2022-2023	Hours 2023-2024	Tuition 2023-2024
Medical Assistant	1,380	\$12,854	1,380	\$13,240	1,380	\$13,637
Medical Administrative Assistant	1,080	10,027	1,080	10,328	1,080	10,638
HVAC	900	9,872	900	10,169	900	10,474
Intergenerational	900	7,292	900	7,511	900	7,887
Welding	900	9,852	800	8,900	800	9,345
Practical Nursing (FT)	1,564	14,713	1,564	15,449	1,564	17,300
EFDA	1,053	15,755	1,053	15,755	1,053	15,755
Electrical Trades (pending approval)					900	10,474

Note: The Continuing Education Department is in the process of reviewing all textbooks, supply costs, and fees in order to further contain the cost of postsecondary education.

Postsecondary Part-Time Program Approvals for 2023-2024: Approved Administrations requests of the following part-time programs and fees for next school term:

Certificate Program	Hours 2022-23	Total Cost 2022-23	Hours 2023-24	Total Cost 2023-24
Phlebotomy Certificate	136	\$1,600	136	\$1,650
EFDA Certificate	216	5,100	216	5,250

Postsecondary Electrical Trades Diploma Program: Permission granted to move forward with Postsecondary (adult-only) Electrical Trades Diploma program for the 2023-24 academic year, with support of the program OAC, including permission to advertise, interview, and hire instructor(s) for this program.

Postsecondary Medical Assistant and Medical Administrative Assistant Diploma Programs: Permission granted to move forward with additional delivery options for the Medical Assistant and Medical Administrative Assistant diploma programs for the 2023-2024 academic year, including a hybrid option for the Medical Assistant program and online option (with required internship) for the Medical Administrative Assistant program, with support of the program OAC.

Postsecondary Nurse Aide Program: Permission granted to place the postsecondary nurse aide program into inactive status after conclusion of the next two sessions.

2022-2023 School Calendar Revisions: Approved revisions to the 2022-2023 school calendar.

GACTC JOC Summary

March 27, 2023

Donations:

<u>Donor</u>	<u>Item</u>	<u>Program</u>
Stuckey Automotive	2011 Subaru Legacy	Automotive
Renewal by Andersen	Replacement Windows	Carpentry/Construction
Scott Electric	Receptacles, Connectors, Straps, LED Lights	Electrical Trades

PERSONNEL

Retirement: Accepted:

1. William Douth, Masonry Teacher, effective at the end of the 2022-23 school year.
2. David Palazzi, Cabinetmaking/Finished Carpentry Teacher, effective at the end of the 2022-23 school year.
3. Anthony Gibbons, Automotive Technology Teacher, effective at the end of the 2022-23 school year.
4. Joseph Cowan, Precision Machining Teacher, effective at the end of the 2022-23 school year.

Resignation: Accepted:

1. James Butler, Computer Consortium Coordinator, effective February 24, 2023.
2. William Socey, Part-Time Security Greeter, effective March 7, 2023.
3. Brooke Alwine, Instructional Assistant for the Culinary program, effective March 10, 2023.

Employment: Approved:

1. Teacher Substitutes: Karrey Brooks and Abbei Brawley
2. Photography Services: Dillon Denny
3. Student Banquet Workers: Terry Crownover Jr., Conor Brumbaugh, Joshua Simpson, and Brenna Cokrlc
4. Postsecondary Training Rate:
 - a. Permission granted for newly hired postsecondary instructors and assistants to train up to 10 hours at a training rate.
 - b. Retroactive permission granted for approximately 10 hours of training for newly hired Postsecondary EFDA Instructional Assistant, Jenna Wallace.
5. Instructional Assistant - Culinary: Sumer Mickel

GACTC JOC Summary

March 27, 2023

6. Summer Student Workers:

- a. Permission granted to hire up to four student workers for maintenance and technology for up to 25 hours per week. This will be a cooperative education experience, if feasible.
- b. Approved reimbursement to these summer student workers for obtaining required clearances (Act 34, Act 151, and Act 114), pending completion of the scheduled summer placement.

7. FYI (Prior Approval Received):

- a. Instructional Assistant - Health Occupations: Hope Thompson
- b. Instructional Assistant - Health Occupations: Marca Weiland
- c. Postsecondary EFDA Instructional Assistant (Part-time): Jenna Wallace

Supplemental Position: Danny Potter mentor of Alisha Clingerman

Memorandum of Agreement: Approved a Memorandum of Agreement between the GACTC, GACTC Education Association, and employee and further authorizing the JOC Chair, Executive Director and/or their designees to take any/all action necessary to effectuate same.

Credit Reimbursement: T. Bence

Salary Increment: Chelsea Gibbons, Special Education/Special Populations Support, for earning Instructional II Certification.

FINANCE

DelGrosso Contract: Granted retroactive approval of contract with DelGrosso Amusement Park for information booth sponsorship during the 2023 season.

2022-23 Budget Amendment: Permission granted to amend the budget to recognize revenues and expenditures for the Supplemental Equipment Grant in the amount of \$81,871.04.

Property/Casualty Insurance: Permission granted to work with Arthur J. Gallagher as broker to obtain quotes on property/casualty insurance under our own policy.

Internet and Voice: Permission granted to enter into a 24 month agreement with Zito Business.

Energy Services Consortium: Permission granted to become a member of the Pennsylvania Public Entity Energy Consortium (PPEEC) and give them permission to purchase natural gas and/or electricity on our behalf.

Electrical Contract: Permission granted to enter into a contract with Constellation New Energy for electricity through PPEEC.

NEW BUSINESS

Ethics Statements: **Reminder:** Ethics statements are due from all JOC members by May 1, 2023. Please let Cheyenne know if you need a form.

GACTC JOC Summary

March 27, 2023

JOC Subcommittees: Re-align Subcommittee List.

Committee Meetings: Ad Hoc Salary Committee and Finance Committee meetings should be scheduled to take place in April prior to the April 24, 2023 JOC meeting.