

# GACTC JOC Summary

January 23, 2023

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## **FINANACE – AUDIT PRESENTATION**

David Scott of Young, Oakes, Brown, and Company, PC provided a brief explanation of the 2021-2022 audit and single audit reports. Mr. Scott stated that there were no findings and no management letter.

## **EDUCATION**

2022-2023 School Calendar Revision: Approved the revision to the 2022-2023 school calendar to show the makeup date for the weather cancellation of December 22, 2022, to June 1, 2023.

Testing for Lead in Drinking Water: Since water was tested for lead last year and was compliant with state guidelines after some remediation, it was not tested this year. Approved Administration's recommendation and request that lead testing not be performed in the upcoming year and will be reevaluated next year.

Closure of Interior Decorating and Finishing Program: Permission granted to close the Interior Decorating and Finishing program at the end of the 2022-23 school year.

Affiliation Agreements: Permission granted to execute agreements with local agencies to provide clinical experience for secondary and postsecondary students enrolled in health-related programs (Health Occupations, Practical Nursing, EFDA, etc.) for the 2022-23 school term.

Out of State Conference: Permission granted for Executive Director, Eric Palmer, to attend the 2023 National Policy Seminar from March 19-22, 2023 in Arlington, VA.

Roundhouse Powersports Release from Liability: FYI: Confirmation of a release from liability associated from the educational opportunity with the Outdoor Power Equipment Technology program has been received and a further agreement is being developed by the solicitor.

## **PERSONNEL**

Retirement: Accepted:

1. Donna Cunningham, Postsecondary Practical Nursing Instructor, effective March 16, 2023.
2. Carolyn English, Purchasing Specialist, effective June 30, 2023.

Resignation: Accepted:

1. Erin Zimmerman, Instructional Assistant - Health Occupations, effective December 22, 2022.
2. Jacqueline Deckard, Part-time Practical Nursing Instructor, effective January 16, 2023.
3. Karrey Brooks, Health Occupations Teacher, effective January 31, 2023.
4. Margaret Steward, Postsecondary Nurse Aide Instructor, effective April 3, 2023.

Employment: Approved:

1. Teacher Substitute: Scott Weaver
2. FCI Loretto: Scott Fockler
3. Student Banquet Workers: Morgan Lao, Taylor Glunt, Emma Garhart, and Shayla Austin

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4. Health Occupations Teacher: Alisha Clingerman
5. Instructional Assistant - Health Occupations: Permission granted to hire an Instructional Assistant - Health Occupations replacement (permission was given to advertise and interview on August 16, 2022).
6. Teacher Banquet Rate: Permission granted to increase rate. (Non-Teacher staff to remain at current rate.)
7. FYI (Prior Approval Received): School Counselor: Thomas Hardesty
8. FYI (Prior Approval Received): Maintenance/Custodian: Dennis Fields
9. FYI (Prior Approval Received): Part-Time Security Greeter: William Socey
10. FYI (Prior Approval Received): Facilities Management Coordinator: Lucas Runk

Memorandum of Agreement for School Calendar Revision: Approved a Memorandum of Agreement between the GACTC and GACTCEA addressing exchange of attendance at one ½ day inservice for attendance at the GACTC Senior Ceremony to be held on May 23, 2023, contingent upon approval by the GACTCEA and the Solicitor of mutually satisfactory terms.

Supplemental Position: Kylie Magargi mentor of Thomas Hardesty

Curriculum Development: Authorized the Director to approve secondary faculty to work on curriculum during the summer, as necessary.

MOA For Computer & Networking Teaching Vacancy: Permission granted to approve the MOA for Computer & Networking Teaching Vacancy between the GACTC and GACTCEA upon approval of the GACTCEA and the Solicitor of mutually satisfactory terms for the 2022-2023 school year.

Credit Reimbursements: K. Brooks, E. Campbell, V. Davis, P. DeGennaro, B. Hoover, A. Lascoli, S. Makowiecki, D. Potter, A. Sparr, S. Weaver

### **FINANCE**

403(b) Plan Document: Approved the updated 403(b) Plan Document prepared by our third party-consultant, TSA Consulting Group, Inc.

2022-23 Grant Budget Revisions and Transfers: Permission granted to revise grant budgets, where applicable, by deadlines and make corresponding budget transfers to reflect these revised budgets.

Mileage Reimbursement Rate: **FYI**: The standard mileage reimbursement rate has increased from 62.5¢/mile in 2022 to 65.5¢/mile in 2023.

Audit Report: Accepted the General Purpose Financial Statements and Single Audit Report as submitted by Young, Oakes, Brown, and Company, PC for fiscal year ending 6/30/2022.

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## **POLICY UPDATES**

Policy Updates: Permission granted to approve the following policy updates pertaining to the 2023 increase in the state quote/bid threshold:

- a. 626 - Federal Fiscal Compliance
- b. 626 - Attachment 4 - Procurement - Federal Programs
- c. 610 - Purchases Subject to Bid/Quotation
- d. 611 - Purchases Budgeted

## **NEW BUSINESS**

Code of Conduct for JOC Members of PA School Boards: Reaffirmed code of conduct.

Ethics Statements: **Reminder**: Ethics statements are due from all JOC members by May 1, 2023. Please let Cheyenne know if you need a form.