

GACTC JOC Summary

March 28, 2022

EDUCATION

2022-2023 School Calendar: Approved the 2022-2023 school calendar as presented.

Closure of Retail Marketing/Entrepreneurship Program: Permission granted to close the Retail Marketing/Entrepreneurship program at the end of the 2022-2023 school year.

Closure of AOS Program

- a. Closure of AOS Program: Permission granted to close the AOS program at end of the 2022-2023 school year.
- b. Reassignment of Teacher: Permission granted to reassign teacher, Katrina Gentsch, from Administrative Office Specialist and Career Ready Program to Career Ready Program at the end of the 2022-2023 school year.

Closure of Digital Printing Program: Permission granted to close the Digital Printing program at the end of the 2021-2022 school year.

Postsecondary Full-Time Program Approvals & Tuition Rates for 2022-2023: Approved Administrations requests of the following full-time programs and tuition for next school term:

Proposed tuition rates for Postsecondary diploma programs for 2022-2023:

Program	Hours	Tuition	Hours	Tuition	Hours	Tuition
	2020-2021	2020-2021	2021-2022	2021-2022	2022-2023	2022-2023
Medical Assistant	1,380	\$12,480	1,380	\$12,854	1,380	\$13,240
Medical Office Specialist	1,080	9,735	1,080	10,027	1,080	10,328
HVAC	900	9,585	900	9,872	900	10,169
Intergenerational	900	7,080	900	7,292	900	7,511
Welding	900	9,565	900	9,852	800	8,900*
Practical Nursing(FT & PT)	1,564	14,285	1,564	14,713	1,564	15,449**
EFDA	1,053	15,755	1,053	15,755	1,053	15,755

This represents an approximate increase of 3% for all programs except for Welding, Practical Nursing, and EFDA. The Continuing Education Department is in the process of reviewing all textbooks, supply costs, and fees in order to further contain the cost of postsecondary education.

Notes:

*The tuition for the welding program is dependent upon approval of the revised program hours by the Middle States Association Commissions on Elementary and Secondary Schools. The JOC previously approved the reduction of program hours from 900 to 800 hours. If reduction in hours is not approved, the rate will be \$10,148.

** Practical Nursing tuition represents 5% increase to prior year full-time tuition rate as we anticipate additional staffing costs and costs due to proposed changes by the State Board of Nursing may require us to acquire regional program accreditation for the Practical Nursing program.

No changes to the EFDA tuition. We anticipate a program revision for 2023-2024.

GACTC JOC Summary

March 28, 2022

Postsecondary Program Name Revision: Approved diploma program name changed from Medical Office Specialist to Medical Administrative Assistant to better reflect the careers in the healthcare industry.

Articulation Agreements: Permission granted to execute two Statewide articulation agreements (SOAR) providing credit from the health occupations secondary program (CIP Code 51.0899) into the Medical Assistant and Medical Administrative Assistant postsecondary programs. Up to 9 credits may be provided for students who are completers of the 51.0899 secondary program who enroll into the Medical Assistant and Medical Administrative Assistant diploma programs.

Donations: A donation was facilitated through Stuckey Automotive for two vehicles, a 2017 Ford Fiesta and a 2016 Ford Escape, to the school to offer automotive students the hands-on learning experiences found in newer models.

Agreement: Enacted Agreement with Pennsylvania College of Technology for Concurrent Enrollment.

PERSONNEL

Resignation: Accepted:

1. Amber Eaken, Instructional Assistant for the Culinary program, effective at the end of the 2021-22 school year.

Employment: Approved:

- a. Postsecondary Adjunct Instructor: Nanette Anslinger
- b. Culinary Substitute Middle Lunch Adjustment: Permission granted to pay instructional assistants or aides an additional half-hour, at their hourly rate, for coverage of the middle students over their half-hour lunch when serving as a teacher substitute, retroactive to the beginning of the 2021-22 school year.
- c. Student Banquet Worker: S. Wineland
- d. Photography/Videography Services: Dillon Denny
- e. Postsecondary Practical Nursing Instructor (Part-time): Vicki Davis
- f. Postsecondary Welding Program:
 1. Permission granted to advertise, interview, and hire a part-time instructor for the postsecondary Welding program.
 2. Permission granted for newly hired part-time instructors for the postsecondary Welding program to train approximately 10 hours with Timothy Harris.
- g. Summer Student Workers: Permission granted to hire up to four student workers for maintenance and technology for up to 25 hours per week. This will be a cooperative education experience, if feasible.

Health Insurance Coverage: Permission granted to move all eligible employee groups to the Qualified High Deductible Health Plan with HSA.

GACTC JOC Summary

March 28, 2022

FINANCE

Online Application Management Solution: Permission granted to enter into a subsequent three-year agreement with Admissions US, LLC/Anthology Inc. for Radius, online application management solution, beginning in the 2022-2023 school year.

Paxton Door Access System: Permission granted to enter into agreements with Bettwy Systems for replacement or addition of door access stations through state contract pricing.

1. Replacement of existing video door intercom stations with current model.
2. Install system for Machine Shop doors, Cafetorium, and Boiler Room to integrate with current system.
3. Install system at C-237 and Main Office Door to integrate with current system.

POLICY

Policy Update - First Reading

- a. The following Board Policy was submitted for first reading:
 1. 801 - Public Records
- b. Right to Know Law Policy: Permission granted to update the School's Right to Know Law Policy and post to website as required.

NEW BUSINESS

Ethics Statements: Reminder: Ethics statements are due from all JOC members by May 1, 2022.