

GACTC JOC Summary

January 24, 2022

FINANCE - AUDIT PRESENTATION

David Scott of Young, Oakes, Brown, and Company, PC provided a brief explanation of the 2020-2021 audit and single audit reports. Mr. Scott stated that there were no findings and no management letter.

Audit Report: Accepted the General Purpose Financial Statements and Single Audit Report as submitted by Young, Oakes, Brown, and Company, PC for fiscal year ending 6/30/2021.

EDUCATION

Emergency Medical Response Training: Retroactive permission granted to enter into an agreement with the Hollidaysburg American Legion Ambulance Service, Inc. for EMR training leading to possible certification for eligible students.

2021-2022 School Calendar Revision: Approved the revision to the 2021-2022 school calendar to show the makeup date for weather cancellation of January 18, 2022, to June 1, 2022.

Discussion of Testing for Lead in Drinking Water: FYI: Drinking water was tested for lead and, after some required remediation, was compliant with state guidelines.

PERSONNEL

Retirement: Accepted:

- a. Charles Miller, Outdoor Power Equipment Technology Instructor, effective at the end of the 2021-2022 school year.

Employment: Approved:

- a. FCI-Loretto: Scott Fockler
- b. Hourly Practical Nursing Instructors: Permission granted to update the hourly rate for all hourly instruction except those who currently have a higher part time hourly rate.
- c. Continuing Education Specialist: Permission granted to update the title of Andrea Hegedus from Practical Nursing Specialist (Management Support) to Continuing Education Specialist (Management Support) along with an increase for additional duties effective February 1, 2022.
- d. Student Banquet Worker: C. Erickson

Memorandum of Agreement for Limited Remote Work: Approved a Memorandum of Agreement between the GACTC and GACTCEA addressing limited remote work arrangements to be applied/available when bargaining unit members have tested positive or are otherwise quarantined due to COVID-19, contingent upon approval by the GACTCEA and the Solicitor of mutually satisfactory terms.

Memorandum of Agreement for School Calendar Revision: Approved a Memorandum of Agreement between the GACTC and GACTCEA addressing exchange of attendance at one ½ day inservice for attendance at the GACTC Senior Ceremony to be held on May 19, 2022, contingent upon approval by the GACTCEA and the Solicitor of mutually satisfactory terms.

MOUs For Supplemental Positions: Permission granted to enter into MOUs between the GACTC and GACTCEA upon approval of the GACTCEA and the Solicitor of mutually satisfactory terms for the 2021-2022 school year:

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- a. Induction Mentor with an annual stipend.
- b. SkillsUSA Advisor with an annual stipend.
- c. Assistant SkillsUSA Advisor with an annual stipend.
- d. National Technical Honor Society (NTHS) Advisor with an annual stipend.

Supplemental Positions: Pending execution of the MOUs for Supplemental Positions, permission granted to name the following faculty for the 2021-2022 school year under the terms of the respective MOU:

- a. SkillsUSA Advisor: Dodie Amigh
- b. Assistant SkillsUSA Advisors: Brian Kelley, Pamela Kenawell
- c. Induction Mentors: Nicole Weakland, Chelsea Gibbons, Edward Campbell, Apryl Sparr, Paula DeGennaro
- d. National Technical Honor Society (NTHS) Advisor: Nicole Taneyhill

MOU For Office of Work-Based Learning: Approved MOU between the GACTC, GACTCEA, and the Work-Based Learning Coordinator, regarding compensation for summer work upon approval of the GACTCEA and the Solicitor of mutually satisfactory terms.

Credit Reimbursements: T. Bence, E. Campbell, T. Harris, B. Hoover, A. Lascoli, S. Makowiecki, D. Potter, A. Sparr

FINANCE

403(b) Plan Document: Approved the updated 403(b) Plan Document prepared by our third party-consultant, TSA Consulting Group, Inc.

2021-22 Grant Budget Revisions and Transfers: Permission granted to revise grant budgets, where applicable, by deadlines and make corresponding budget transfers to reflect these revised budgets.

2020-2021 Final Reconciliation: Permission granted to allow the GACTC to retain the 2020-2021 district overpayment and transfer these funds to the capital projects fund for future capital needs using the 2020-2021 allocation percentage.

Mileage Reimbursement Rate: FYI: The standard mileage reimbursement rate has increased from 56¢/mile in 2021 to 58.5¢/mile in 2022.

POLICY

Policy Updates: Permission granted to approve the following policy updates pertaining to the 2022 increase in the state quote/bid threshold:

- a. 626 - Federal Fiscal Compliance
- b. 626 - Attachment 4 - Procurement - Federal Programs
- c. 610 - Purchases Subject to Bid/Quotation
- d. 611 - Purchases Budgeted

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NEW BUSINESS

Code of Conduct for JOC Members of PA School Boards: Reaffirmed code of conduct.

Ethics Statements: Reminder: Ethics statements are due from all JOC members by May 1, 2022. Please let Cheyenne know if you need a form.

JOC Subcommittees: Re-align Subcommittee List.