

GACTC JOC Summary

December 9, 2021

REORGANIZATION

Nominations and Election of Chair: Kathy Burch was elected as Chairperson.

Nominations and Election of Vice-Chair: Ron Johnston was elected as Vice-Chairperson.

Nominations and Election of Vice-Chair: David Francis was elected as Treasurer.

EDUCATION

Postsecondary Program Curriculum Revision: Permission granted to revise the curriculum of the adult "Welding with Print Reading" diploma program from 900 to 800 hours, supported by the program's Occupational Advisory Committee, for the 2022-2023 academic year.

Action: 2. Health and Safety Plan: Approved updated Health and Safety plan.

PERSONNEL

Employment: Approved:

- a. Saturday EFDA Assistant 2021-2022: Terra-Lee Benton
- b. Teacher Substitute: Natalie Toma
- c. Postsecondary HVAC Instructor: In anticipation of an expected retirement, permission granted to:
 1. Modify position from Postsecondary Teacher and Secondary Assistant to Postsecondary Instructor – HVAC. This will be a full-time, 1395 hour, instructional position that is tuition-based and dependent upon enrollment.
 2. Advertise, interview, and hire a Postsecondary Instructor - HVAC for the 2022-2023 school year.
- d. Student Maintenance Intern: Z. Kopco
- e. Student Banquet Workers:
 1. Permission granted to increase Student Banquet Worker hourly rate.
 2. K. Flanagan, K. Payne, S. Aurandt, H. Raihl, L. Leonard
- f. FYI: Postsecondary Adjunct Instructor (Part-time): Michael Sinisi
- g. FYI: Postsecondary Practical Nursing Instructor (Part-time): Melissa Weymer

Salary Increment: Approved:

- a. Tiffany Bence, Health Occupations Instructor, for earning Career & Technical Instructional I Certification.

FINANCE

Curriculum Development Consultant: Retroactive permission granted to extend the agreement with Elsie G.S. Bell Educational Consulting.

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Perkins Postsecondary Consortium: Permission granted to add Indiana County Technology Center to the consortium for Postsecondary Carl D. Perkins funds, which currently includes Greater Johnstown Career & Technology Center and GACTC with GACTC as the fiscal agent.

Employment History Review Software: Permission granted to enter into an agreement with Lancaster-Lebanon Intermediate Unit 13 for employment history review software to help facilitate compliance with the employment history review process required by Act 168 of 2014 for a one-time set-up and training fee and a fee per applicant for 3 years.

Postsecondary Learning Management System: Entered into a three-year agreement for a course management system for implementation and associated fees with Canvas/Instructure and implementation/training costs using HEERF III – American Rescue Plan Act funds.

NEW BUSINESS

JOC Meeting Dates: Approved the JOC meeting schedule for 2022.

JOC Subcommittees: A tentative list of JOC subcommittees was provided at the December 2021 meeting for approval at the January 2022 meeting.