

# GACTC JOC Summary

March 22, 2021

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## **EDUCATION**

Chelsea Gibbons, Special Education/Special Populations Support at the Greater Altoona Career & Technology Center, delivered a presentation with information on Service Occupations, the need for change, labor market data, OAC members, Service Occupations task list, program organization, student industry certifications, student organization, potential articulation agreements, instructional materials, personnel, current and needed equipment.

Program Transition - Food Services to Service Occupations: Permission granted to transition Food Services Program (CIP 12.0508) to Service Occupations Program (CIP 19.9999), to submit for PDE approval of and execute plan provided in the presentation, purchase equipment, and enroll students.

Postsecondary Full-Time Program Approvals for 2021-2022: Granted approval of the following full-time programs and tuition for next school term:

Program	Hours	Tuition	Hours	Tuition
	2020-2021	2020-2021	2021-2022	2021-2022
Medical Assistant	1,380	\$12,480	1,380	\$12,854
Medical Office Specialist	1,080	9,735	1,080	10,027
HVAC	900	9,585	900	9,872
Intergenerational	900	7,080	900	7,292
Welding	900	9,565	900	9,852

This represents an approximate increase of 3% for all programs. In addition, the Continuing Education Department is in the process of reviewing all textbooks, supply costs, and fees in order to further contain the cost of postsecondary education. (Note that Expanded Function Dental Assistant will be set at the April 2021 meeting.)

Practical Nursing Tuition: Approval granted to increase the tuition charge for the Full-time Practical Nursing Program for the 2021-22 school year to \$14,713 which is a 3% increase over the current tuition rate of \$14,285.

2021-2022 School Calendar: Approved the 2021-2022 school calendar as presented.

2020-2021 School Calendar Revision: Approved the revisions to the 2020-2021 school calendar.

Articulation Agreements: Permission granted to execute two articulation agreements providing credit from the HVAC and welding secondary programs into the HVAC and welding (respectively) post-secondary programs.

NOCTI Waiver: Approved Administrations request to apply for the NOCTI waiver as listed below:

In accordance with Act 136 of 2020 and with JOC approval, GACTC, is seeking a waiver from the PA Secretary of Education to waive the NIMS and NOCTI exams on a school-wide basis for the 2020-21 academic year.

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## **PERSONNEL**

### Retirement: Accepted:

- a. Kathleen Depiro, Logistics & Materials Management Instructor, effective at the end of the 2020-2021 school year.

### Resignation: Accepted:

- a. Joshua Moses, Instructional Assistant Precision Machining/Welding, effective March 19, 2021.

### Employment: Approved:

- a. Adjunct Instructor: Nanette Anslinger
- b. Part-Time Post-Secondary Nurse Aide Instructors: Krista Knapp and Margaret Steward
- c. Photography/Videography Services: Dillion Denny
- d. Summer Student Workers: Permission granted to hire up to four student workers for maintenance and technology for up to 25 hours per week. This will be a cooperative education experience, if feasible.
- e. FYI: Custodian: Ronald Brode Jr.
- f. FYI: Full-Time Practical Nursing Instructor: Stephanie Weaver
- g. FYI: Post-Secondary Adjunct Instructor (Part-Time): Matthew Pulcinello

Supplemental Agreement - Postsecondary Instructional Technology Support: Permission granted to enter into a Supplemental Agreement with John Williamson regarding compensation for postsecondary instructional technology support.

MOU - Sick Day Transfer: Permission granted to execute an MOU with the GACTCEA to allow faculty the opportunity to transfer sick days to a particular faculty member, pending solicitor approval.

MOU - SkillsUSA Advisor: Permission granted to enter into an MOU with the GACTCEA regarding SkillsUSA Advisor.

MOU - Assistant SkillsUSA Advisor: Permission granted to enter into an MOU with the GACTCEA regarding Assistant SkillsUSA Advisor.

MOU - Induction Mentor: Permission granted to enter into an MOU with the GACTCEA regarding Induction Mentor.

Supplemental Positions: Permission granted to name the following faculty for the 2020-2021 school year under the terms of the respective MOU:

- a. SkillsUSA Advisor - Dodie Amigh
- b. Assistant SkillsUSA Advisor - Brian Kelley
- c. Assistant SkillsUSA Advisor - Pamela Kenawell

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d. Induction Mentor - Brian Kelley mentor of Timothy Keener

e. Induction Mentor - Pamela Kenawell mentor of Brandon Hoover

Health Insurance Coverage: Permission granted to offer employee groups the following coverage options beginning July 1, 2021:

1. Faculty: Qualified High Deductible Health Plan with HSA (as currently offered)
2. Management Support - Administration: Qualified High Deductible Health Plan with HSA or High Deductible Health Plan with HRA (as currently offered)
3. Support: Qualified High Deductible Health Plan with HSA or High Deductible Health Plan with HRA (currently only offered HDHP with HRA)

## **FINANCE**

Grant Revisions: Granted permission to allow revisions to be made to Perkins secondary and postsecondary grants and GEER grant, if required, before the March 31, 2021 deadline.

Grant Funded Purchases: Permission granted to make purchases under state or other contract or advertise, accept bids, and award items for equipment and other purchase under the State Equipment, Perkins, and CARES/COVID-relief grants.

Purchase of Truck (Replacement): Permission granted to purchase a 2021 Ford F-250 from Stuckey Ford under state contract/COSTARS pricing.

Entrance Testing Services Agreement: Retroactive permission granted to enter into an agreement for entrance testing services for the LPN program with Assessment Technologies Institute, LLC. Testing costs are paid by the student at application.

Lakemont Park Sponsorship: Granted approval of contract with Lakemont Park for sponsorship for one year.

Committee Meetings: Ad Hoc Salary Committee and Finance Committee meetings should be scheduled to take place in April prior to the April 26, 2021 JOC meeting.

2019-2020 Final Reconciliation: Permission granted to allow the GACTC to retain the 2019-2020 district overpayment and transfer these funds to the capital projects fund for future capital needs using the 2019-2020 allocation percentage.

## **POLICY**

Policy Updates: Permission granted to approve the following policy updates pertaining to the 2021 increase in the state quote/big threshold:

- a. 626 - Federal Fiscal Compliance
- b. 626 - Attachment 4 - Procurement - Federal Programs
- c. 610 - Purchases Subject to Bid/Quotation
- d. 611 - Purchases Budgeted

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## **NEW BUSINESS**

Ethics Statements: Reminder: Ethics statements are due from all JOC members by May 1, 2021.

JOC Subcommittees: Members were provided a copy of the Subcommittee list for the 2021 year.