

GACTC JOC Summary

December 10, 2020

REORGANIZATION

Nominations and Election of Chair: David Francis was elected as Chairperson.

Nominations and Election of Vice-Chair: Robert Fisher was elected as Vice-Chairperson.

EDUCATION

Comprehensive Plan: Permission granted for Administration to submit the updated Comprehensive Plan to Pennsylvania Department of Education (PDE) by the December 31, 2020 deadline.

Act 80 Day: Retroactive permission granted to update school calendar to make December 1, 2020 an Act 80 Day.

Health and Nursing Services: Permission granted for GACTC to enter into agreements with sending districts for their health/nursing services to work with GACTC health/nursing services for the care of their students.

Program of Study Change: Permission granted to transition current Multimedia & Web Design program (CIP 11.0801) to Digital Communications program (CIP 12.0501).

Attestation: The election to select option one on the Pennsylvania Department of Health and Department of Education's required Attestation Ensuring Implementation of Mitigation Efforts was ratified.

Instructional Model - Virtual or In-Person: Permission granted to allow the Executive Director, in consultation with member district Superintendents and in compliance with the PDE/DOH Attestation Ensuring Implementation of Mitigation Efforts, to elect the most appropriate instructional model for delivery of secondary CTE programming (Virtual, Hybrid, Full In-Person, or Special Circumstance In-Person Attendance). Continuation of this permission will be evaluated by the Joint Operating Committee at each subsequent regularly scheduled meeting.

PERSONNEL

Resignations: Accepted:

- a. Michael Conner, Custodian, effective November 18, 2020.
- b. Danelle Berg, Part-Time Practical Nursing Instructor, effective November 10, 2020.
- c. Erin Yesenosky, Part-Time Practical Nursing Instructor, effective November 19, 2020.
- d. Casey Shuey, Health Occupations Instructor, effective December 10, 2020.

Employment: Approved:

- a. Continuing Education:
 1. Adult HVAC Substitute Instructor: Edward Campbell
 2. Phlebotomy Instructor: Jamie Zurenko
- b. Long Term Substitute: Shannon McCaulley

GACTC JOC Summary

December 10, 2020

- c. Anticipated LPN Faculty Vacancy: Permission granted to advertise, interview, and hire for an anticipated vacancy in an LPN instructor position.
- d. Interim Practical Nursing Program Coordinator: Lisa Urban
- e. FYI: Instructional Assistant Precision Machining/Welding: Joshua Moses
- f. FYI: Financial Aid Officer: Dana Stoy

Salary Increment: Approved:

Danny Potter, Computer Programming/Oracle Academy Instructor, for earning Vocational I

Memorandum Of Agreement: Permission granted to enter into an MOA with Rebecca Romagna, LPN faculty, regarding sick days and rate of pay.

FINANCE

Ratification of 2020-21 Budget Amendments from 10/26/20 Meeting:

- a. Permission granted to amend the budget to rollover 19-20 purchase orders in the amount of \$176,357.30.
- b. Permission granted to amend the budget to recognize revenues and expenditures for the following approved/substantially approved grants:
 - 1. Perkins Secondary Grant - \$289,019.
 - 2. Perkins Postsecondary Grant - \$142,951.
 - 3. GACTC COVID-19 Preparation - \$90,000.
 - 4. Continuity of Education for Career and Technical Centers Grant - \$111,998.

Ratification of Fund Transfers from 10/26/20 Meeting:

- a. Permission granted to transfer \$5,000 from General Fund to the SkillsUSA Internal Fund to assist with co-curricular expenses of SkillsUSA.
- b. Permission granted to transfer deferred 19-20 school net store proceeds of \$1,609.33 to the SkillsUSA Internal Fund.

Ratification of Bank Accounts from 10/26/20 Meeting: Permission granted to change the bank account approved in June from a non-interest bearing to an interest-bearing account in accordance with grant guidelines.

Ratification of Material Safety Data Sheets from 10/26/20 Meeting: Permission granted to amend Chemical and MSDS inventory services initial cost per year plus implementation and inventory costs.

Threat Preparedness: Permission granted to enter into an agreement with Gittings Protective Security, Inc. for security and threat assessment and plan development services.

Technology Support: Permission granted to enter into an agreement with CJAWS Inc. for technology support for 24 hours per week from January 2021 through June 2021, pending solicitor approval. This will be funded through Continuing Education and/or CARES funding.

GACTC JOC Summary

December 10, 2020

POLICY

Ratification of Policy Updates - First Reading from 10/26/20 Meeting: The following Board Policy was approved for first reading:

1. 201 - Admission of Students

Ratification of Policy Updates - Final Adoption from 10/26/20 Meeting: The following Board Policies were approved for final adoption:

1. 103 - Discrimination/Title IX Sexual Harassment Affecting Students
2. 103 - Attachment 1 Report Form
3. 103 - Attachment 2 Discrimination
4. 103 - Attachment 3 Title IX
5. 103 - Attachment 4 Confidentiality Template Letter
6. 104 - Discrimination/Title IX Sexual Harassment Affecting Staff
7. 104 - Attachment 1 Report Form
8. 104 - Attachment 2 Discrimination
9. 104 - Attachment 3 Title IX

Policy Updates - Final Adoption: The following Board Policy was approved for final adoption:

1. 201 - Admission of Students

NEW BUSINESS

JOC Meeting Dates: Approved the JOC meeting schedule for 2021.