

GACTC JOC Summary

October 26, 2020

EDUCATION

Occupational Advisory Committees: Approved the Occupational Advisory Committees:

Administrative Office Specialist
Automotive Technology
Automotive Technology - FCI Loretto
Automotive/Diesel Technology
Bakery (Official Name TBD)
Carpentry/Construction
Cabinetmaking/Finished Carpentry
Collision Repair & Refinishing Technology
Computer Programming/Oracle Academy
Computer Technology/Cisco Academy
Cosmetology
Culinary Arts/Food Production
Dental Assistant/Expanded Function Dental Assistant
Digital Printing Technologies
Drafting/Design Technology
Electrical Trades
Electro Mechanical Engineering Technology
Emergency Services
FCI Automotive Technology
Health Occupations
Heating, Ventilation, Air Conditioning/Plumbing
Interior Decorating & Finishing
Logistics & Materials Management and
Masonry
Medical Assistant
Medical Office Specialist
Multimedia & Web Design
Nurse Aide
Outdoor Power Equipment Technology
Practical Nursing
Precision Machining
Retail Marketing/Entrepreneurship
Visual Arts Technologies
Welding Technology

Continuing Education Programs, Instructors, & Fees: Approved rates for:

- a. EFDA Certificate: \$5,000
- b. Phlebotomy: \$1,500
- c. PA Safety Inspection Certification course: \$175 (\$40 per additional vehicle category)
- d. PA Emission Certification testing: \$20
- e. Nurse Aide Training: \$1,100

Guidance Service Plan: Approved Guidance Service Plan.

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PERSONNEL

Resignations: Accepted:

- a. Stephen Yingling, Welding/Machining Instructional Assistant, effective September 4, 2020
- b. Nathan Lavery, Financial Aid Officer, effective October 9, 2020
- c. Anna Itle, Part-time Phlebotomy Instructor, effective February 1, 2021
- d. Dr. Marsha Tate, adjunct faculty for post-secondary Medical Assistant and Medical Office Specialist Programs, effective October 21, 2020

Administrative Paid Leave: Retroactive permission granted for an administrative paid leave for Employee #1352 – from August 25, 2020 – September 22, 2020 (20 days).

Retirement: Accepted:

- a. Rebecca Kelly, Practical Nursing Coordinator, effective December 31, 2020
- b. Richard Erculiani, Emergency Services Instructor, effective October 14, 2020

Employment: Approved:

- a. Adult Welding Program Timothy Harris
- b. Adjunct Instructor: Dr. Marsha Tate, Nanette Anslinger
- c. Instructional Assistants Long-Term Substitute Rate: Permission granted to pay Instructional Assistants a daily Long-Term Substitute rate after twenty continuous days of substituting in one program area.
- d. Long-Term Substitute: Dillon Denny
- e. Financial Aid Part-Time: Nathan Lavery
- f. Instructional Assistant - Post-Secondary HVAC: Mark Kopp
- g. FYI: Post-Secondary Coordinator/Lead Instructor: Jamie Zurenko

Tutors: Approved tutors in Practical Nursing and Continuing Education for the 2020-21 school year, as approved by Administration. This is funded through the Perkins Postsecondary Grant.

MOU: Permission granted to enter into an MOU with Nanette Anslinger, Work-Based Learning Coordinator, and the GACTCEA regarding compensation for summer work.

PSERS Special Sick Leave for Certain FFCRA Leave: Permission granted to approve blanket coverage beginning October 27, 2020 enabling any employee who is eligible to use the Families First Coronavirus Response Act (FFCRA) sick leave for their own illness or physical condition to be eligible to have a PSERS work contract record designation as Special Sick Leave and to receive service credit for the Special Sick Leave duration.

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Compensation Plans: Approved:

- a. Postsecondary Faculty Twelve Month: Creation of new compensation plan.
- b. Perfect Attendance Personal Day: Remove the Perfect Attendance Personal Day from the Management Support, Twelve Month Support, and Nine to Under Twelve Month Full-Time Support Compensation Plans and replace with one extra holiday over the Christmas holiday season for Management Support and Twelve Month Support plans and one extra personal day for the Nine to Under Twelve Month Full-Time Support plan.

Clearance Reimbursement: K. Baker, D. Rudy, A. Noel, S. Garland

Credit Reimbursement: P. Kenawell, N. Zernick

FINANCE

2020-21 Budget Amendments:

- a. Permission granted to amend the budget to rollover 19-20 purchase orders in the amount of \$176,357.30.
- b. Permission granted to amend the budget to recognize revenues and expenditures for the following approved/substantially approved grants:
 1. Perkins Secondary Grant - \$289,019
 2. Perkins Postsecondary Grant - \$142,951
 3. GACTC COVID-19 Preparation - \$90,000
 4. Continuity of Education for Career and Technical Centers Grant - \$111,998

Fund Transfers:

- a. Permission granted to transfer \$5,000 from General Fund to the SkillsUSA Internal Fund to assist with co-curricular expenses of SkillsUSA.
- b. Permission granted to transfer deferred 19-20 school net store proceeds of \$1,609.33 to the SkillsUSA Internal Fund.

Bank Accounts: Permission granted to change the bank account approved in June from a non-interest bearing to an interest-bearing account in accordance with grant guidelines.

Material Safety Data Sheets: Permission granted to amend Chemical and MSDS inventory services initial cost per year plus implementation and inventory costs.

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POLICY

Policy Updates - First Reading: The following Board Policy was submitted for first reading:

1. 201 - Admission of Students

Policy Updates - Final Adoption: The following Board Policies were submitted for final adoption:

1. 103 - Discrimination/Title IX Sexual Harassment Affecting Students
2. 103 - Attachment 1 Report Form
3. 103 - Attachment 2 Discrimination
4. 103 - Attachment 3 Title IX
5. 103 - Attachment 4 Confidentiality Template Letter
6. 104 - Discrimination/Title IX Sexual Harassment Affecting Staff
7. 104 - Attachment 1 Report Form
8. 104 - Attachment 2 Discrimination
9. 104 - Attachment 3 Title IX