

# GACTC

## JOC Summary

OCTOBER 26, 2016

### EDUCATION

Occupational Advisory Committees: approved the membership lists for all occupational advisory committees.

Out-of-State Field Trip: Dental Assistant instructor and students to Allegany College of Maryland in Cumberland 10/31/16.

PSBA Liaison: named Ron Johnston, JOC Chairperson, as PSBA Liaison for the 2016-17 school year.

### PERSONNEL

Retirements: accepted with regret from: Mark Treese, James Weston, Mary Glashauser, Ruth Riley, Jacqueline Koontz.

Employment:

- a. Maintenance/Custodian: Matthew Hall as full-time Maintenance/Custodian.
- b. Part-Time Continuing Education Evening Instructor: Gary Wertz to teach Anatomy and Physiology fall 2016.
- c. Nurse Aide Program: Jackie Koontz as Nurse Aide Program Coordinator and Instructor for the fall 2016 program.
- d. Adult Welding Program:
  - 1) Kyle Dambeck of Altoona as co-instructor of the adult welding course.
  - 2) John Williamson for additional 130 hours to teach Math for Welders in the adult Welding Program.
- e. Part-Time Practical Nursing Instructor: Valerie Beers as a part-time Practical Nursing Instructor.
- f. Student Banquet Workers: for the 2016-17 school year: Burns, Costanzo, Deeters, Fornari, Jones, Kasic, Mellott, Myers, Nolan, Pielmeier, and Smith.

Stipend: Memorandum of Understanding and a stipend for Lisa Kuhn, as Cooperative Education Coordinator, 2016-17 school year.

Change of Classification: Lisa Urban from PT LPN Instructor to FT LPN Instructor.

Teacher Substitute: added to teacher substitute list for 2016-17: Brandon Hoover and Phyllis Kephart.

### FINANCE

2016-17 Budget: amended the budget to rollover 2015-16 purchase orders in the amount of \$66,748.94.

Activity Fund Transfer: transfer \$5,000 to the co-curricular student activity organization, SkillsUSA, to promote and assist with student participation.

Student Activity Funds: terminate DECA, HOSA, and Student Incentive student activity funds and allocate remaining balances as presented.

### POLICY

Policies 001 and 002: approved.