

GACTC

JOC Summary

March 25, 2019

EDUCATION

2018-2019 School Calendar Revision: Approved the revision to the 2018-2019 school calendar to show the makeup dates for weather cancellations of January 30-31 and February 12 and 20, 2019, to June 4-7, 2019.

2019-2020 School Calendar: Approved the 2019-2020 school calendar as presented.

Postsecondary Full-Time Program Approvals for 2019-2020:

Program	Hours 2018-2019	Tuition 2018-2019	Hours 2019-2020	Tuition 2019-2020
Administrative Office Specialist	1035	\$9,175	1035	\$9,450
Expanded Function Dental Assistant	1053	14,850	1053	15,295
Medical Assistant	1380	11,765	1380	12,115
Medical Office Specialist	1080	9,175	1080	9,450
HVAC	900	9,035	900	9,305
Intergenerational	900	6,675	900	6,875
Welding	900	9,015	900	9,285

This represents an approximate increase of 3% for all programs.

Postsecondary Part-Time Program Approvals for 2019-2020:

Program	Hours 2018-2019	Total Cost 2018-2019	Hours 2019-2020	Total Cost 2019-2020
Phlebotomy	136	\$1,500	136	\$1,500
Nurse Aide	167	\$1,000	167	\$1,000
Expanded Function Dental Assistant Certificate	204	\$5,000	211	\$5,000

*No change in cost to the PT PS Programs.

Practical Nursing Tuition: Approved increase to the tuition charge for the Full-time Practical Nursing Program for the 2019-20 school year to \$13,735 which is a 3% increase over the current tuition rate of \$13,335. The Part-time Practical Nursing Program remains at \$13,670 for the second year of the two-year program.

Out-of-State Conferences:

- a. Nicole Zernick to Middle States Salem County Accreditation in Woodstown, New Jersey, from April 8-12, 2019.
- b. Charles Miller to EETC Annual Update in Portland, Oregon, from April 3-6, 2019.

Out-of-State Field Trip: Drafting/Design Technology students and instructor to attend the 42nd Annual Bridge Building Challenge at Johns Hopkins University in Baltimore, MD, on April 6, 2019.

PERSONNEL

Retirement: Accepted with regret the retirement notice of Randy Kelley effective May 31, 2019.

Employment:

- a. Part-time Dental Assistant Teacher Assistant: Kathleen Moyer to serve as a part-time Dental Assistant Teacher Assistant.
- b. Full-Time Continuing Education:
 - 1) Alisha Clingerman to teach CPR/First Aid to full-time adult medical and administrative students.
 - 2) Katrina Gentsch to visit AOS and MOS internship host sites for student evaluation during the summer.
- c. Part-Time Continuing Education: Dave Madden to conduct AWS testing for high school and adult welding students.
- d. Student Banquet Workers: N. Chilcote, T. Fick, K. Filer, and J. Harker as student banquet workers.

FYI: Julie Patosky was hired as the Continuing Education Coordinator; and Chelsea Gibbons was hired as Special Education/Special Populations Support.

Food Service: Approved adjustment to staff banquet rates.

Credit Reimbursement: Weakland

FINANCE

Perkins Revisions: Permission granted to allow revisions to be made to both secondary and postsecondary grants, if required, before March 31, 2019 deadline.

Internet/Phone Provider: Granted permission to enter into a 2-year agreement with Zito Media for telephone and internet services at a monthly cost of \$840 and a one-time installation fee of \$1,415.

E-Rate:

- a. Granted permission to participate in the 2019-2020 E-Rate program to apply for Category 2 funds to upgrade the network infrastructure.
- b. Granted permission to accept the PEPPM Mini-Bids submitted by ePlus for a possible total of \$117,531.53; CDW for a possible total of \$15,211.51.

Orders themselves will be contingent upon E-Rate program approval.

If the school is approved for E-Rate funding, the expected reimbursement is 80%.

Roof Maintenance: Retroactively granted permission to enter into a contract with Tremco, Inc. for a maintenance program for the third floor roof at a cost of \$7,734 per year. Cost is to be held for five years and is renewable annually.

Equipment Grant Bid: Retroactively granted permission to advertise and accept and award equipment grant bid for automotive equipment to be funded through State Equipment Grant.

Committee Meetings: Ad Hoc Salary Committee and Finance Committee meetings are scheduled to take place April 11 beginning at 3:00 prior to the April 22 JOC meeting.

Possible Fifth Floor Roof Re-Coating: The school would like to convene a meeting of the Building Committee to include a possible fifth floor room re-coat. Notice will be sent by email.

OLD BUSINESS

JOC Subcommittees: Approved the JOC Subcommittee List.