

# GACTC

## JOC Summary

March 25, 2015

### EDUCATION

2014-15 School Calendar – revised the 2014-15 school calendar to show the following changes: April 6 for March 2; June 4 (last student day) for March 4; June 5 one-half morning inservice.

#### Postsecondary Full-Time Program Approvals for 2015-16:

<u>Program</u>	<u>Hours</u>	<u>Tuition 2014-15</u>	<u>Tuition 2015-16</u>
HVAC/Plumbing	900	\$ 7,990	\$7,990
Medical Office Specialist	1080	8,110	8,395
Medical Assistant	1395	10,400	10,765
Administrative Office Specialist	1080	8,110	8,395
Welding w/Math & Print Reading	900	7,965	8,245
Intergenerational	900	5,895	6,105
Expanded Function Dental Assistant	1059	13,135	13,595

This represents an approximate increase of 3.5% for all programs.

Practical Nursing Tuition: increase the tuition charge for the FT Practical Nursing Program for the 2015-16 school year to \$12,200. This represents 3.5% increase.

Summer Camp: participate with Penn State Altoona in one Summer Camp for students June 29-July 2.

### PERSONNEL

#### Employment

##### a. Adult GACTC Programs:

- 1) Nurse Aide Program: Jacqueline and Margaret Steward to co-teach CNA Course at Morrisons Cove, Garvey Manor, and Epworth Manor.
- 2) Internship Supervision: Katrina Gentsch for 55 hours to visit AOS and MOS internship host sites for student evaluation.
- 3) FCI Loretto: Greg McConnell an additional 20 hours to follow up and modify, per BOP amendments, the Federal Bureau of Prison's FCI Bid process for a Culinary Program and a CDL Program.
- 4) NATEF Certification: 20 hours from John Williamson's NATEF approved hours to Scott Fockler for NATEF documentation preparation plus assign an additional 25 hours in preparation for NATEF site visit .
- 5) Welding Program: Barry Gaut an additional 10 hours to tutor Welding students in Blueprint Reading course.
- 6) Certification Testing: John Williamson to administer Certiport certification testing to the general public.

**FYI:** EMS Certification Accreditation: Dr. Shaun Sheehan, GACTC Medical Director for the EMS program, will be paid through the Medical Director Agreement from UPMC-Altoona, effective immediately upon EMS Educational Institute Accreditation by SAEMS.

b. Student Worker: K. Neff, Masonry student, for afterschool custodial work for the 2014-15 school year.

##### c. House Project:

- 1) Dr. Lanny Ross to direct House Project in conjunction with Administration and Reliance Bank.
- 2) Building Construction Trades Instructors to work beyond the school day (not to exceed 200 hours in the aggregate).

- d. Train-the-Trainer Certification: evaluate and enter into a contract with the Pennsylvania Family Support Alliance for Train-the-Trainer Certification for two employees to administer required staff child abuse training at .

Change of Status: changed status of Barbara Edevane from Secretary to Management Support.

## **FINANCE**

Perkins Revisions: allow revisions to be made to both secondary and postsecondary grants due to March 31, 2015 deadline.

Resolution: The Joint Operating Committee of the Greater Altoona Career and Technology Center hereby directed and authorized Dr. Donna M. Miller to sign any and all documents or contracts with the Pennsylvania Department of Education, including the use of electronic signature, to effectuate this Resolution, effective April 1, 2015.

Uniform Service: execute agreements with UniFirst for student and teacher uniform rentals.

### Electricity Demand Response:

- a. enter into a five-year agreement with EnerNOC for demand response pending review of the final contract.
- b. administration to address staffing and other needs on a case-by-case basis when called upon for electric curtailment.

2015-16 Budget: A draft of the 2015-16 budget was distributed for review prior to a tentative approval at the April meeting.

Committee Meeting: Ad Hoc Salary Committee and Finance Committee meetings scheduled to take place on April 23 prior to the April 27 JOC meeting.

## **POLICY**

Board Policies: Approved the following policies: 004, 210, 302, 303, 309, 317, 317.1, 404, 405, 407, 409, 417, 417.1, 504, 505, 509, 517, 806, 818.