

GACTC

JOC Summary

JUNE 25, 2018

AD HOC EXECUTIVE DIRECTOR SEARCH COMMITTEE

Upon the recommendation of the Ad Hoc Executive Director Search Committee, the Joint Operating Committee hired Eric Palmer as Executive Director, effective upon his release from the Indiana County Technology Center.

EDUCATION

Program Approvals: reaffirmed PDE approval of all currently state-approved programs for the 2018-19 school year.

TAP Program: continued participation with the PDE Technical Assistance Program for 2018-19 school year.

Accreditation: authorized administration to commence a self-study leading to re-accreditation through Middle States Association of Colleges and Secondary Schools.

Out-of-State Travel: Danielle Mehalick to attend a roundtable discussion with Senator Casey on June 19, 2018, at the Capitol in Washington, DC, on the Perkins Reauthorization Act.

PERSONNEL

Resignation: accepted with regret the resignation of Dr. Jason Hicks.

Employment: for 2018-19:

- a. Summer Printing: Kirk Lathero, to complete the annual summer printing requests.
- b. Part-Time Mentoring: Anthony Gibbons for the supervision of student apprentices working through the AYES/Next Gen mentor programs.
- c. Contracted Services for Security: continue relationship with Altoona Area School District and reimburse for security services.
- e. FCI-Loretto: Scott Fockler to teach FCI-Loretto Auto Tech program beginning May 23, 2018.
- f. Continuing Education: Anna Sybert to follow up with Phlebotomy clinical sites, effective August 6, 2018.

Change of Classification: Jamie Hershey from Teacher Assistant to EFDA Coordinator/Instructor.

Stipends: 2018-19:

- a. for Rebecca Kelly, MSN, RN, for additional time and responsibilities managing the LPN weekend/evening program.
- b. for Amanda Kulik as Webmaster and Marketing Facilitator.
- c. for Lisa Kuhn to serve as Cooperative Education Coordinator.
- d. for Heather McCloskey for extra responsibilities with ordering for the cafeteria, restaurant, and bakery in the Food Service Department.

Student Organization Advisor Stipends: 2018-19:

- a. for student organization advisors:
Dodie Amigh, SkillsUSA Advisor
Brian Kelley, Asst. Skills/USA Advisor
- b. for LPN class advisor, Rebecca Romagna

Contracts: LPN faculty members, Donna Cunningham, Coleen Lucas, Rebecca Romagna, Lisa Urban, and Dreama VanCise.

Credit Reimbursement: DeGennaro

Salary Increment: for Amanda Kulik, Voc I Certification.

FINANCE

Continuing Education Refunds: process refunds for enrollees whose classes do not run, in accordance with current policy, for the 2018-19 school year.

Insurance: effective July 1, 2018, through June 30, 2019, for eligible employees.

- a. Medical/Prescription: renewed agreement and continue as part of the AASD plan for medical and prescription coverage.
- b. Dental/Vision: continued the self-funding programs with CM Regent, LLC.
- c. Life Insurance and Accidental Death & Dismemberment: coverage as part of the AASD plan with Sun Life Financial.
- d. Short-Term Disability: continued coverage with Sun Life Financial.
- e. Long-Term Disability: continued coverage with Madison Insurance.
- f. Workers Compensation: continued coverage with UPMC, Arthur J. Gallagher & Co. as agent.
- g. School Leader Liability: continued coverage through CM Regent, LLC, Arthur J. Gallagher & Co. as agent.
- h. Cyber Liability: continued coverage with BCS Insurance Company, Arthur J. Gallagher & Co. as agent.
- i. Other: Continued as part of the AASD policy for General Liability, Umbrella Liability, and Fleet Insurance, Arthur J. Gallagher as agent.

Universal Healthcare/PPACA: accepted PPACA Compliance Plan for 2018-19.

Elevator Maintenance: permission granted to enter into ten-year agreements with OTIS Elevator:

- a. maintenance of two main passenger elevators at a monthly cost of \$449.50/month.
- b. lubrication and service survey of shop elevator at a monthly cost of \$54.34/month.

Fund Transfers: permission granted to transfer from general fund (operating):

- a. \$128,000 to Capital Projects Fund for handrail replacement and concrete repair work.
- b. \$5,311.40 to SkillsUSA Student Activity Fund for proceeds of school store.

General Fund Transfer: permission granted to retain \$200,000 in the General Fund for an anticipated Capital Reserve transfer upon determination of allocation method.

2017-18 General Fund: permission granted for the following:

- a. continued rollover of Continuing Education reserve in the approximate amount of \$85,500 for future curriculum and equipment upgrades. In the interest of member districts, there is no recommendation for additional retainage of current 2017-18 net profit.
- b. continued rollover of the \$500,000 retirement reserve in preparation of future PSERS pension liabilities.

POLICY

Federal UGG Purchasing: approved Policy 626 Attachment: Procurement – Federal Programs.