

GACTC

JOC Summary

JUNE 26, 2017

EDUCATION

Program Approvals: reaffirm PDE approval of all currently state-approved programs for the 2017-18 school year.

TAP Program: continue participation with the PDE Technical Assistance Program for the 2017-18 school year.

PERSONNEL

Resignation: Margaret Baumgartner.

Employment:

- a. Summer Printing: Kirk Lathero on a part-time basis as required to complete the annual summer printing requests.
- b. Part-Time Mentoring: Anthony Gibbons during the summer for the supervision of student apprentices working at local automobile dealerships and trucking companies through the AYES/NexGen mentor programs.
- c. Uniform Fittings: Kathy DePiro to direct student uniform fittings on July 25, 2017.
- d. Contracted Services for Security: continue relationship with Altoona Area School District and reimburse for security services.

Stipends:

- a. for Rebecca Kelly for additional time and responsibilities managing the LPN weekend/evening program.
- b. for Amanda Kulik to serve as Webmaster and Marketing Facilitator.
- c. for Lisa Kuhn to serve as Cooperative Education Coordinator.
- d. for Heather McCloskey to continue extra responsibilities with ordering for the cafeteria, restaurant, and bakery in the Food Service Department.
- e. for Heather McCloskey for extra duty mid-day restaurant assignment.

Contracts: for LPN faculty members, Donna Cunningham, Coleen Lucas, Rebecca Romagna, and Lisa Urban.

Credit Reimbursement: Kuhn

FCI-Loretto: Scott Fockler to teach Auto Tech program beginning June 27, 2017.

Continuing Education: Anna Sybert to follow up with Phlebotomy clinical sites.

FINANCE

Continuing Education Refunds: process refunds for enrollees whose classes do not run, in accordance with current policy, for the 2017-18 school year.

Insurance: effective July 1, 2017, through June 30, 2018, for eligible employees.

- a. Medical/Prescription: renewed agreement and continued as part of the AASD plan for medical and prescription.
- b. Dental/Vision: continued the self-funding programs with CM Regent, LLC.
- c. Life Insurance and Accidental Death & Dismemberment: coverage as part of the AASD plan with Sun Life Financial.
- d. Short-Term Disability: continued coverage with Sun Life Financial.
- e. Long-Term Disability: continued coverage with Madison Insurance.
- f. Workers Compensation: continued coverage with UPMC, Arthur J. Gallagher & Co. as agent.
- g. School Leader Liability: continued coverage through CM Regent, Arthur J. Gallagher & Co. as agent.
- h. Cyber Liability: begin coverage with BCS Insurance Company, Arthur J. Gallagher & Co. as agent.
- i. Other: continued as part of the AASD policy for General Liability, Umbrella Liability, and Fleet Insurance, Arthur J. Gallagher as agent.

2016-17 Budget:

- a. continued rollover of Continuing Education reserve for future curriculum and equipment upgrades. In the interest of member districts, there is no recommendation for additional retainage of current 2016-17 net profit.
- b. continued rollover of the retirement reserve in preparation of future PSERS pension liabilities.

POLICY

Policy 626 Attachment 4: approved Procurement—Federal Programs.

NEW BUSINESS

Salary Increase: approved increase to base salary of Executive Director and Business Manager.