

GACTC

JOC Summary

JUNE 27, 2016

EDUCATION

Program Approvals: reaffirm PDE approval of all currently state-approved programs for the 2016-17 school year.

TAP Program: continue participation with the PDE Technical Assistance Program for the 2016-17 school year.

Classroom Training Agreement: approved 2016-17 non-financial agreements Classroom Training Agreement with Tri-County Workforce Investment Board for WIA eligibility.

PERSONNEL

Employment:

- a. Summer Printing: Kirk Lathero on a part-time basis as required to complete the annual summer printing requests.
- b. House Construction: Building Construction Trades instructors Dodie Amigh, Jack Chilcote, William Douth, and Eric Werner.
- c. Part-Time Mentoring: Anthony Gibbons during the summer for the supervision of student apprentices working at local automobile dealerships and trucking companies through the AYES/NexGen mentor programs.
- d. Uniform Fittings: Kathy DePiro to direct student uniform fittings on July 26, 2016.
- e. Adult GACTC Programs:
 - 1) John Williamson to prep, administer, and proctor Continuing Ed. Department testing for all programs beginning July 1, 2016 through the beginning of the 2016-17 school year.
 - 2) Renny Batts to attend Ward Trucking ATP training beginning June 20, 2016.
 - 3) Amanda Bender, MSRN, to teach and administer the Nurse Aide program.
 - 4) Barry Gaut to teach Blueprint reading to HVAC adult students for the first semester of the 2016-17 school year.
- f. House Project Student Workers: students to work at the house project: B. Keagy, D. Miller, J. Starr.
- g. Contracted Services for Security: continue relationship with Altoona Area School District and reimburse for security services.

Stipends:

- a. for Rebecca Kelly for additional time and responsibilities managing the LPN weekend/evening program.
- b. for Frank Cristillo to serve as Student Information Systems and Digital Curriculum Coordinator.
- c. for Heather McCloskey to continue extra responsibilities with ordering for the cafeteria, restaurant, and bakery in the Food Service Department.
- d. for Heather McCloskey for extra duty mid-day restaurant assignment.

Contracts: for LPN faculty members, Donna Cunningham, Coleen Lucas, Debra Monts, Rebecca Romagna, and Erin Yesenosky.

Credit Reimbursement: Erculiani

FINANCE

Continuing Education Refunds: process refunds for enrollees whose classes do not run, in accordance with current policy, for the 2016-17 school year.

Insurance: effective July 1, 2016, through June 30, 2017, for eligible employees.

- a. Medical/Prescription: renewed agreement and continued as part of the AASD plan for medical and prescription coverage.
- b. Dental/Vision: continued the self-funding programs with PSBA School Claims Service.
- c. Life Insurance and Accidental Death & Dismemberment: coverage as part of the AASD plan with Assurant.
- d. Short-Term Disability: continued coverage with Assurant.
- e. Long-Term Disability: continued coverage with Madison Insurance.
- f. Workers Compensation: continued coverage with UPMC, Arthur J. Gallagher & Co. as agent.
- g. School Leader Liability: continued coverage through PSBA, Arthur J. Gallagher & Co. as agent.
- h. Cyber Liability: begin coverage with BCS Insurance Company, Arthur J. Gallagher & Co. as agent.
- i. Other: continued as part of the AASD policy for General Liability, Umbrella Liability, and Fleet Insurance, Arthur J. Gallagher as agent.

2015-16 Budget:

- a. continued rollover of Continuing Education reserve for future curriculum and equipment upgrades. In the interest of member districts, there is no recommendation for additional retainage of current 2015-16 net profit.
- b. continued rollover of the retirement reserve in preparation of future PSERS pension liabilities.

Network Administration: continue to outsource technology support and management services to In-Shore Technologies effective July 1, 2016 to June 30, 2017.

Garbage Removal and Recycling:

- a. terminate agreement with Burgmeier's due to their inability to uphold contracted price.
- b. upon solicitor's approval, enter into a three-year agreement with Pro Disposal, Inc.

Universal Healthcare/PPACA: approved PPACA Compliance Plan.

Fund Transfer: permission granted to transfer funds to capital projects fund for future parking lot railing replacement project.

FYI: The bid request for the parking lot handrail replacement project was canceled for further analysis.

NEW BUSINESS

Changed the August meeting date from August 22 to Monday, August 29, 2016.