

# GACTC

## JOC Summary

JUNE 22, 2015

### EDUCATION

Program Approvals: reaffirm PDE approval of all currently state-approved programs for the 2015-16 school year.

TAP Program: continue participation with the PDE Technical Assistance Program for the 2015-16 school year.

### PERSONNEL

Resignation: Jayne Blanchard effective May 29, 2015, with permission to hire a replacement.

#### Employment:

- a. Summer Printing: Kirk Lathero to complete the annual summer printing requests.
- b. House Construction Project: pay the teachers and students approved in the last JOC meeting using retained house proceeds after exhaustion of reimbursement from Reliance Bank for summer work.
- c. Part-Time Mentoring: Anthony Gibbons for the supervision of two student apprentices working at local automobile dealerships and trucking companies through the AYES/NexGen mentor programs.
- d. Uniform Fittings: Kathy DePiro to direct student uniform fittings on August 4, 2015.
- e. Part-Time Continuing Education: Scott Fockler as FCI Prison Instructor for 650 hours to teach the Automotive Excellence program.
- f. Continuing Education – Full-Time Welding Program:
  - 1) Tim Harris and Brandon Roop to co-teach the 900 hour welding course from during the 2015-2016 school year.
  - 2) Barry Gaut to teach Blueprint Reading for Welders in support of the program.
- g. Student Worker: P. Campbell for summer custodial work through the NexGen Program.
- h. Contracted Services for Security: reimbursement approved for Altoona Area School District for security services:
  - 1) annual contribution toward School Campus Police Chief.
  - 2) payment for services of dedicated school year Security Officer, to be named.
  - 3) evening hours – apportioned with the District at their rates of pay and benefits.

Network Administrator: renew Tim Keener as Network Administrator in addition to his teaching duties.

#### Stipends:

- a. Rebecca Kelly for additional time and responsibilities managing the LPN weekend/evening program.
- b. Keith Landis as marketing facilitator, lead teacher for visual communications programs, Webmaster, PrintED accreditation coordinator, and other duties as assigned.
- c. Frank Cristillo to serve as Student Information Systems and Digital Curriculum Coordinator.
- d. Heather McCloskey to continue extra responsibilities with ordering for the cafeteria, restaurant, and bakery in the Food Service Department.
- e. William Doult to coordinate activities with respect to the house project.

Contracts: approval granted for full-time postsecondary contracts LPN faculty members, Rebecca Romagna, Erin Yesenosky, Donna Cunningham, Coleen Lucas, and Debra Monts.

Superintendent of Record Clarification: As a direct result of the action of the Altoona Area School District which placed Dr. Thomas Otto on administrative leave effective May 18, 2015, his role as Superintendent of Record ceased at the GACTC accordingly constituting administrative leave from the GACTC from that date through June 30, 2015.

## **FINANCE**

Continuing Education Refunds: process refunds for enrollees whose classes do not run, in accordance with current policy, for the 2015-16 school year.

Insurance: effective July 1, 2015, through June 30, 2016, for eligible employees.

- a. Medical/Prescription: renew agreement and continue as part of the AASD plan for medical and prescription coverage.
- b. Dental/Vision: continued the self-funding programs with PSBA School Claims Service.
- c. Life Insurance and Accidental Death & Dismemberment: coverage as part of the AASD plan with Assurant.
- d. Short-Term Disability: continued coverage with Teachers Protective Mutual Life Insurance.
- e. Long-Term Disability: continued coverage with Madison Insurance.
- f. Workers Compensation: continued coverage with UPMC, Arthur J. Gallagher & Co. as agent.
- g. Errors & Omissions: continued coverage through PSBA, Arthur J. Gallagher & Co. as agent.
- h. Other: continued as part of the AASD policy for General Liability, Umbrella Liability, and Fleet Insurance, Arthur J. Gallagher as agent.

AFLAC: permission granted to discontinue offering voluntary AFLAC benefits after close of 2015-16 school year.

2014-15 Budget:

- a. continued rollover of Continuing Education reserve for future curriculum and equipment upgrades. In the interest of member districts, there is no recommendation for additional retainage of current 2014-15 net profit.
- b. continued rollover of the retirement reserve in preparation of future PSERS pension liabilities.

CareerLink Agreement: renew agreement with Blair County CareerLink as a Resource Sharing Partner for the period July 1, 2015 to June 30, 2016.

Universal Healthcare/PPACA: approved PPACA Compliance Plan.

Belmar Parking Lot Lease: permission granted to extend the current lease for two months with Belmar for use of the Fourth Avenue parking lot.

## **POLICY**

Policies 249 and 249.1: approved Policies 249 Bullying and 249.1 Cyberbullying.