

GACTC

JOC Summary

FEBRUARY 27, 2017

EDUCATION

2016-17 School Calendar: approved revision to show April 17 as the make-up day for the February 9 snow day.

2017-18 School Calendar: approved revision to move the October 20 teacher inservice to October 27 to align with the majority of sending districts.

Out-of-State Field Trip: approved for Masonry instructor and students to visit the International Brick Institute in Hanover, MD, on May 4, 2017.

PERSONNEL

Electrical Trades Instructor: advertise and hire an Electrical Trades Instructor upon the passing of Timothy Bartek.

Resignation: Mandy Schaufler, Financial Aid Officer.

Retirement: Peter Mitchell, part-time Security Greeter.

Employment:

- a. Security Greeters: Theresa Baker and Stephen Gibbons
- b. Teacher Substitutes: added Tina Cunningham and Wendy Young to the 2016-17 teacher substitute list.
- c. Continuing Education: Gail High as a part-time evening instructor for Medical Coding.

Severance Payment:

- a. Collective Bargaining Agreement – Memorandum of Agreement with the GACTCEA to amend PART XVII SEVERANCE PAY as stated.
- b. Severance payment for Timothy Bartek – pay severance upon the passing of an active employee.
- c. Compensation Plans:
 - 1) amend Longevity (Severance) Pay in the compensation plans to make severance payable at the time of retirement, resignation, or death while in service.
 - 2) amend Longevity (Severance) Pay in the Executive Director, Central Office Administration, and Mid-Management A compensation plans to make the rate for unused sick leave \$70 per day.

Retirement Incentive:

- a. Offer a retirement incentive for Professional (GACTCEA) employees for the 2016-17 school year.
- b. Make a one-time only exception to the March 1st deadline to allow a severance payment provided notice is given by March 31, 2017, in conjunction with above.

PN Casual Instructor List: removal of Emily Seese from the Practical Nursing casual instructor list.

Salary Increment: to Edward Falce and Pamela Kenawell for earning Vocational Instructional I Certification according to school policy:

Credit Reimbursement: Kuhn

FINANCE

Perkins Revisions: allow revisions to be made to both secondary and postsecondary grants before March 31, 2017 deadline.

2016-17 Budget: amend the budget to recognize revenues and expenses for approved Equipment Grants: Competitive for \$29,123.00 and Supplemental for \$33,596.00.

Lease of Main Office Copiers: enter into a new 60 month lease with Xerox for copiers in the main office at a total cost of \$714.16 per month inclusive of all consumable supplies (except paper and staples.) This lease is through the PEPPM state contract and results in a savings of \$159.16 per month from current.

POLICY

Board Policies: approved 138 and 212.