

GACTC

JOC Summary

FEBRUARY 23, 2015

EDUCATION

School Calendar: adopted the 2015-16 school calendar.

Change to 2014-15 School Calendar: February 13, 2015, as make-up date for the snow day of January 26, 2015.

Out-of-State Field Trips: approved:

- a. Cosmetology Instructors and Students to Baltimore, MD, March 30, 2015.
- b. Health Occupations and Dental Assistant Instructors and Students to Baltimore, MD, April 30, 2015.

Out-of-State Conferences: approved:

- a. Kathy DePiro and two students to attend the MODEX Supply Chain Conference in Chicago, IL, March 22-25, 2015.
- b. Charles Miller to attend the 2015 EETC Update Conference in Mundelein, IL, from April 8-10, 2015.
- c. Heather McCloskey to attend Café Leadership Conference in Niagara Falls, NY, from June 18-20, 2015.

Continuing Ed Programs and Fees: approved Spring 2015 Schedule.

I-17 SEVIS School Certification: approved:

- a. apply for I-17 SEVIS School Certification with the Department of Homeland Security.
- b. one-time fee to the Department of Homeland Security for follow-up visit to finalize the application for GACTC's Form I-17 petition.

EMS Certification Accreditation: approved Dr. Shaun Sheehan of UPMC Altoona's Department of Emergency Medicine as Medical Director for our EMS program.

PERSONNEL

Employment:

a. Adult GACTC Programs

- 1) FCI Loretto Prison: Greg McConnell to lead the bid process for a Culinary program and a CDL program.
- 2) EFDA: Thomas Zajac, DMD, to teach and Jamie Hershey as CDA EFDA Assistant for Saturday EFDA class.
- 3) Access Class: Jean Lewis to teach Access to Administrative Office Specialists.
- 4) Adult Math Tutor: John Williamson to tutor adult students to pass the TABE Math Test for retention.
- 5) Nurse Aide Instructors:
 - a) Margaret Steward, RN, as a Co-Instructor for the Nurse Aide program.
 - b) increased hourly rate of Jacqueline Koontz, Nurse Aide Coordinator/Instructor, due to additional duties.

b. Part-Time Continuing Education

- 1) Part-time Evening Instructors: Bumgarner, Dalby, Englert, Fockler, Ka. Gentsch, Gibbons, Kistler, Jo. Koontz, Lantz, Mallory, McCloskey, Sybert, Tremmel, D. Wertz, G. Wertz, Williamson.
- 2) Night School Supervision: Karen Chirdon as night school supervisor for the Cont. Ed. program at on an as-needed basis.

Teacher Substitute: John Koenigsberg as a daily substitute in the Masonry area.

Part-time Custodian/Cleaner: Jason Jenkins as a part-time custodian/cleaner for the remainder of the 2014-15 school year.

Student Workers: food service student workers, K. Eaton and T. Shover, for the 2014-15 school year.

Network Administration Contracted Service:

- a. termination of contract with David Smith effective March 31, 2015.
- b. Tim Keener as Network Administrator in addition to his teaching duties.

Credit Reimbursement: DeGennaro, Hershey, Kenawell, Lathero

FINANCE

2014-15 Budget: amend the budget to recognize revenues and expenses for substantially approved Equipment Grants as follows: Competitive, \$26,500; Supplemental, \$33,954.

Internet Services: permission granted to evaluate and enter into provider agreement for Internet services in accordance with E-Rate guidelines.

Health Insurance Services Agreement: permission granted to enter into a written agreement with the Altoona Area School District for health insurance services as recommended by local auditor and reviewed by the solicitor.

POLICY

30-day read: Policies 004, 210, 302, 303, 209, 317, 317.1, 404, 405, 407, 409, 417, 417.1, 504, 505, 509, 517, 806, 818.

OLD BUSINESS

JOC Subcommittees: approved.

NEW BUSINESS

Code of Conduct for JOC Members of PA School Boards: reaffirmed.