April 27, 2015

EDUCATION

Out-of-State Conferences: Anthony Gibbonsto attend the following:

- a. UNOH Instructor Update Seminar in Lima, OH, July 22-25, 2015.
- b. AYES/ASE Instructor Training Conference in Kansas City, MO, July 27-31, 2015.

Out-of-State HOSA National Competition: advisor and 3 students in Anaheim, California, June 23-28, 2015.

Out-of-State SkillsUSA National Competition: advisor and 3 students in Louisville, Kentucky, June 19-27, 2015.

<u>AMED Field Affiliation Agreement</u>: enter into a field affiliation agreement to become an EMS Education Institute for Basic Life Support Accreditation through Southern Alleghenies EMS pending final contract language.

PERSONNEL

Resignations:

- a. adult student custodial worker J. Jenkins.
- b. regretfully accepted resignation of PT PN Instructor, Susan Stern, with permission to hire a replacement.

Employment:

a. <u>Student Workers</u>: M. Ryan and A. Lear after school and during the summer months to perform cleaning/custodial duties.

<u>Extra Hours</u>: Scott Dalby and Tony Gibbons to administer after-school testing for the tactile portion of the PA Safety Vehicle Inspection class to the seniors and full-time adult students in May.

<u>Continuing Education OSHA Certification</u>: contract with Sue Endress to provide this training to FT MA, MOS, AOS, and EFDA students.

<u>Salary Increments for 15-16</u>: approved salary increments, salary ranges, and compensation plans for the Executive Director, Central Office Administration, Mid-Management A, B, and C Levels, Management Support, and Support Staff levels.

<u>FYI</u>: Offices will be closed on Friday, July 3, 2015, in observance of the paid Independence Day Holiday for eligible 12-month employees.

FINANCE

2015-16 Budget: tentative approval given for the 2015-16 budget as presented.

Revision of 2012-13 ADM's: Permission granted to amend 2014-15 3-year average to reflect revised ADM calculation.

<u>FYI</u>: There will be a slight adjustment in this year's final reconciliation to account for the change.

<u>Equipment Grants</u>: retroactive permission granted to advertise and permission granted to accept bids for the purchase and sale of program equipment. Funds for these purchases were awarded through the State competitive and supplemental equipment grants.

NEW BUSINESS

Superintendent of Record:

- 1. Upon the recommendation of Superintendents' Advisory Council, named Dr. Robert Gildea, Superintendent of the Hollidaysburg Area School District, Superintendent of Record effective July 1, 2015 to December 31, 2015, to fulfill Altoona Area School District Superintendent's term.
- 2. Upon the recommendation of Superintendents' Advisory Council, named Dr. Robert Gildea, Superintendent of the Hollidaysburg Area School District, Superintendent of Record to serve two successive one-year terms, effective January 1, 2016 to December 31, 2017.