

GACTC JOINT OPERATING COMMITTEE SUMMARY

Meeting of December 8, 2011

REORGANIZATION

Thanked outgoing members: Margaret Hendricks, Mary Kimmel, James Walstrom, Kent Ford, John Beyer, Walter Tomassetti, and Jeff Brennecke.

Welcomed new members: Sharon Bream, Ron Johnston, Cheryl Rupp, Theo Sinclair, Aaron Ritchey, Robert Vonada, and William Replogle (interim).

EDUCATION

Out-of-State Conferences:

- a. George Seese, Welding Instructor and student AWS Chapter Advisor, along with three students to attend FabTech/ AWS Welding Show in Chicago, IL, November 14-18, 2011.
- b. Logistics & Materials Management Instructor Kathy DePiro, along with two students, to attend the Modex 2012 Conference in Atlanta, GA, February 5-9, 2012.

SkillsUSA Host School: host seven SkillsUSA District contests including contestants from the GACTC on Monday, January 30, 2012.

Membership Request: Accepted the request, following unanimous Board action, for the Tyrone Area School District to become a member district of the Greater Altoona Career & Technology Center.

Articles of Agreement: Authorization granted to revise and update the existing Articles of Agreement to incorporate existing amendments and reflect necessary changes as a result of the addition of Tyrone Area School District.

PERSONNEL

Resignation: Jennifer Womer, Cosmetology Instructor, effective November 7, 2011.

Employment:

- a. Part-time Continuing Education: Conerby as a part-time instructor to teach a series of short-term baking courses.
- b. Tutors: Tutors in Practical Nursing and Continuing Education funded through the Perkins Postsecondary Grant.
- c. Student Worker: B. Zimmerman, Food Service student, for banquet work.

Change of Status: change status of the following employees:

- a. Tammy McCoy from day-to-day teacher substitute to long-term teacher substitute to fill the vacancy resulting from the Cosmetology instructor's resignation, effective November 10, 2011.
- b. Mark DeRose from Maintenance Custodian I to Acting Head of Operations, effective November 10, 2011.

Mentoring Stipend: Janet Lantz, Cosmetology Instructor, as mentor to Tammy McCoy for school year 2011-12.

Teacher Substitute: Added Jayne Blanchard, LPN, to the teacher substitute list for 2011-12.

Stipend: Rebecca Kelly, M.S.N., R.N., for additional time and responsibilities managing the LPN weekend/evening program.

FINANCE

Auditor Dave Scott of Young, Oakes, Brown & Company, presented report on the 2010-11 budget audit.

Audit Report: accepted the General Purpose Financial Statements and Single Audit Report as submitted by Young, Oakes, Brown, Co. for fiscal year ending 6/30/2011.

2010-11 Budget: permission granted to amend the 2010-11 budget for New Choices to the actual award amount of \$57,500. (Letter sent by Labor & Industry with incorrect amount.)

2011-12 Budget: permission granted to amend the 2011-12 budget to:

- a. Rollover 2010-11 purchase orders in the amount of \$15,122.78.
- b. Recognize revenues and expenses for the Perkins Postsecondary Grant in the amount of \$108,861.

Postsecondary Perkins Contract: retroactively approved contract with Greater Johnstown CTC for instructional support and special populations/workforce career specialist/counselor services at their campus. All expenses are provided through Perkins funding.

Unemployment Compensation: permission granted to enter into an agreement for BUCS (Better Unemployment Compensation System) Comprehensive Program offered by PSBA Insurance Trust.

FYI: A grant seeking new dental equipment in the amount of \$189,804 was submitted to PDE using donated equipment, a cash contribution from the Altoona Regional Partnership for a Healthy Community, and \$44,902 local funds as match.

POLICY

Policies: approved

Policy 103 - Nondiscrimination In School And Classroom Practices

Policy 103.1 - Nondiscrimination – Qualified Students With Disabilities

Policy 104 - Nondiscrimination In Employment/Contract Practices

Policy 113 - Special Education

Policy 113.1 - Discipline Of Students With Disabilities

Policy 113.2 - Behavior Support

Policy 113.3 - Confidentiality Of Special Education Student Information

Policy 360 - Drivers History Records Administrative/Mid-Management Employees

Policy 460 - Drivers History Records Professional Employees

Policy 560 - Drivers History Records Management Support/Support Employees

Policy 620 – GASB 54

Policy 718 - Service Animals In Schools

Policy 907 - School Visitors