

GACTC

JOC Summary

January 23, 2012

EDUCATION

Continuing Ed Programs and Fees: approved the Spring 2012 Schedule.

Postsecondary Full-Time Program Approvals for 2012-13: approved programs and tuition rates for 2012-13.

Practical Nursing Tuition: approved tuition rates for Full-Time and Part-Time Practical Nursing Program.

Out-of-State Conference: approved Kathy DePiro, LMM Instructor, and six students to attend a conference at James Rumsey Technical Institute in Martinsburg, WV, on March 31, 2012.

FYI: ISO External Audit was conducted by SRI on-site January 19 and 20, 2012.

PERSONNEL

Retirements: accepted the retirement notice submitted by the following:

- a. Dennis Page, Instructor, effective February 29, 2012.
- b. Dennis Housum, Maintenance/HVAC, effective June 30, 2012.
- c. Michael Politi, Maintenance, effective October 15, 2012.
- d. Patricia Meintel, Warehouse/Food Service, effective June 11, 2012.
- e. Paul Little, Security Greeter, effective May 31, 2012.

Resignation: accepted the resignation of Machele Wise, part-time Cafeteria Worker, effective December 22, 2011.

Employment:

- A. Substitute Teacher: hired Wendy Koehle as a substitute English Teacher effective January 17, 2012.
- B. Part-time Continuing Education: hired the following part-time instructors for spring 2012: J. Bumgarner, McCloskey, Conerby, Bettwy, Englert, Garner, Mallory, Sybert, Holdren, Steinbeiser, Gibbons, Dalby, Ebersole, Williamson, Kevin Gentsch.

Employment Contract: approved an employment contract with Jane Fellingner as Reading Specialist to provide supplemental support/tutoring services to Eleventh Grade English students.

Changes in Classification: approved the following personnel changes:

- A. Mark DeRose from Acting Head of Operations to Assistant Director of Maintenance, effective 1/30/12.
- B. Amanda Loner from Cafeteria substitute to temporary part-time Cafeteria Worker, effective 1/2/12-2/29/12.

Additional Hours: approved 90 additional hours for Pat Carnell, part-time teacher assistant in Emergency Services for required certification testing, effective immediately.

Credit Reimbursement: P. DeHaas, Keener, B. Kelley, Lathero, Lowther, Stoehr, Cunningham

FINANCE

New Generator Project:

- A. Permission granted to obtain engineering services contract with Pyramid Engineering, PC, for three phases of an emergency power upgrade project: schematic design, construction document design, and construction administration.
- B. Permission granted to advertise and solicit bids for generator project.

Hiring of Auditors: permission granted to hire Young, Oakes, Brown, and Company as auditors to conduct the General Financial and Single Audits for a period of three years.

Consortium Student Software Conversion:

- A. Permission granted to enter into an agreement with Custom Computer Specialists, Inc./Infinite Campus for startup, conversion, customization, and consultation costs.
- B. Permission granted to sign necessary consortium agreements and EULA (End User License Agreement) for the GACTC for the above services.

Main Office Copiers: Permission granted to cancel current leases and enter into new 5-year lease agreements with Xerox for two copiers.

POLICY

Policies: administration requested a 30-day read of the following new policies:

- A. Policy 349.1 - Continuation Of Health Insurance Coverage – Admin/Mid-Mgmt. Employees
- B. Policy 449.1 – Continuation of Health Insurance Coverage – Professional Employees
- C. Policy 549.1 – Continuation of Health Insurance Coverage – Mgmt. Support/Support Employees

NEW BUSINESS

JOC Subcommittees: approved.

Articles of Agreement: a subcommittee will be formed to review the proposed articles of agreement to include the Tyrone Area School District. A meeting is planned in February.

Code of Conduct for JOC Members of PA School Boards: The JOC adopted the Code of Conduct at the March 2006 meeting and reaffirmed it.